

*Exceed Your
Expectations*



Corinda State High School

Pocket Policy

2019

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Provider: Department of Education

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Corinda State High School Pocket Policy

Pockets are an award to recognise student achievement and quality participation in a range of school endeavours. Pockets will be awarded by the Executive Principal on the recommendation of the Pockets Committee. The Pockets Committee shall be appointed by the Executive Principal to recommend the award of pockets according to the guidelines.

The Pockets Committee:

- I. Executive Principal and/or delegate (as Chairperson);
- II. Parent Representative (P&C or School Council)
- III. HPE Head of Department (Sport Awards only)
- IV. Arts Head of Department (Arts Awards only)
- V. Gifted and Talented HOC (Year 7-10 Academic Awards only)

The duties of the Pockets Committee:






- I. Review and meet once per term;
- II. Reviewing the criteria for the award of pockets;
- III. Reviewing the activities for which pockets are to be awarded;
- IV. Awarding Award, Half, Full and Gold Pockets;
- V. Maintaining a consistency among the various sports and activities with regard to the awarding of pockets;
- VI. Maintaining a Register of the awarding of all pockets.
- VII. Please note: Special Pockets are only awarded by the Executive Principal

Responsibilities of HoDs and Activity Coordinators

- I. Consult with respective coaches, teachers and coordinators
- II. Provide list of names to Pockets Committee for review
- III. Provide documentation to the Pockets Committee

Classification of Pockets:

- I. Award: Yellow lettering below a CSHS emblem
- II. Half: Silver Lettering below a CSHS emblem;
- III. Full: Gold Lettering below a CSHS emblem;
- IV. Gold: Gold CSHS emblem and gold lettering;
- V. Special: Gold wreath on each side of CSHS emblem with gold lettering above.

Award Pocket	Half Pocket	Full Pocket	Gold Pocket	Special Pocket
				
Yellow lettering	Silver lettering	Gold lettering	Gold lettering	Gold lettering

Eligibility for Pockets:

Depending on the following:

- Attendance at a specified number of training, practice, rehearsal sessions. (Variation: individual students who prepare externally may be required to provide written evidence);
 - Sports – students must attend 100% of competitions and minimum of 90% of training. Excused absences such as illness and school events are not penalised from the attendance record
 - Academic and Cultural - students must attend 100% of competitions and minimum of 90% of preparation as required. Excused absences such as illness and school events are not penalized from the attendance record
 - Music/Dance – students must attend 100% of performances and minimum of 90% of rehearsals. Excused absences such as illness and school events are not penalised from the attendance record
 - Participation in a specified number of lead up meets, approved competitions, fixtures, practices and/or performances. This requirement will be as determined by the Curriculum HOD/Coordinator of each activity. For most activities it will be 95%.
- Attitude and behaviour must be such that they bring credit to the school, within the Very Good to Excellent standard
- Payment of levy for that activity.

Activities:

Activities are those with a defined season of preparation, commitment and competition:

Academic	The Arts and Cultural	Sport	
Such as: <ul style="list-style-type: none"> • 7-9 Programs of Excellence • Year 10 Honours Program • Junior and Senior DUX • Mooting • Debating 	Such as: <ul style="list-style-type: none"> • Dance Troupes • Arts Gold Award • Musical Ensembles • Technical Crew 	Such as: <ul style="list-style-type: none"> • Tennis • Futsal • Football • Volleyball • Cricket • Basketball 	<ul style="list-style-type: none"> • Swimming • Cross Country • Athletics • Softball • Netball
		• Leadership and Service to Sport	
Community and Service	Principals Pockets		Other
Such as: <ul style="list-style-type: none"> • Agriculture Teams • Hospitality team • Green team • Corinda Cares • Community Representative Events 	Such as: <ul style="list-style-type: none"> • Senior Leadership roles • Speech Night Awards: <ul style="list-style-type: none"> ○ Junior secondary leadership Award (1 student) ○ ADF Long Tan Leadership and Teamwork Awards ○ Rotary Award ○ USQ Excellence Award ○ RSL Citizenship Award ○ Leadership and Loyalty Award ○ Caltex Best All Rounder 		Such as: <ul style="list-style-type: none"> • Other activities which may not take place every year but which are worthy of recognition due to the time devoted to them, contribution to the school, etc.)

Note: The availability and name of an activity may vary from year to year.

Process for awarding of Pockets:

- Upon award of pocket students and parents will be notified by email
- Student will be given a Pocket Awards Slip outlining details of the pocket awarded at Home Group
- Parents/guardians are responsible for the payment of the pocket and are to complete the payment section on the Pocket Awards Slip
- Awardee delivers their clean blazer to the uniform shop with the completed Pocket Award Slip with in two (2) weeks of being granted the pocket award
- Payment is to be made to the uniform shop before embroidery will be completed
- Students will be notified by the uniform shop when collection will be available.

Exceptional Circumstances

A Coordinator of any activity may present to the Pockets Committee a recommendation for the award of a Half or Full Pocket on the grounds of exceptional circumstance, e.g. injury, illness, outstanding commitment/leadership. Full written details would be required. It is envisaged that such recommendations would be few.

Ability to review decisions

Any student who wishes to have a decision regarding the awarding of a pocket reviewed is to discuss the matter initially with the Coordinator of that activity. If the matter cannot be resolved, the student should put his/her case in writing and then forward it to the Pockets Committee for consideration.

Further Feedback and Suggestions

Suggestions that may help the Pockets Committee to continue to improve the quality of its client service in regard to the award of pockets are always welcome. Please forward these suggestions to the Pockets Committee for their consideration.

Criteria for Service Awards

Criteria for the award of a Full, Half or Award Pocket in Service activities through Student Representative Council/organised school-based service activities:

- A student may nominate or be nominated by a member of the school community for service to activities that have been officially sanctioned by the school. Written evidence must be provided and verified by a school staff member.
- Factors determining eligibility and/or the level of award may include:
 - The significance/originality of the contribution to the community
 - The duration of the activity(ies) – ongoing commitment
 - Motivation -the activity(ies) must be undertaken for altruistic reasons
 - Attitude and behaviour must be such that they bring credit to the school
 - An Award Pocket may be awarded to a student who meets the criteria above where the commitment is for at least one year

- A Half Pocket may be awarded to a student who meets the criteria above where the commitment is for at least two years and where the activity is substantial and extensive
- A Full Pocket may be awarded to a student who meets the criteria above where the commitment is for at least three years and where the activity is substantial and extensive
- Non-ongoing activities will be considered on a case-by-case basis with accompanying documentation.



Yellow lettering



Silver lettering



Gold lettering



Gold lettering



Gold lettering

Award Pocket

Half Pocket

Full Pocket

Gold Pocket

Special Pocket

		Award Pocket	Half Pocket	Full Pocket	Gold Pocket	Special Pocket	
Academic	Academic Excellence Year 7-12		Silver (Distinction) Academic Award on the basis of results obtained in Semester 1 and 2 (GPA as per Awards policy)	Gold (High Distinction) Academic Award High distinction on the basis of results obtained in semester 1 and 2. (GPA as per Awards Policy)			ACADEMIC DISTINCTION ACADEMIC HIGH DISTINCTION
	Academic Excellence - Dux			Junior and Senior DUX will have an additional line in Gold lettering.			ACADEMIC EXCELLENCE - JUNIOR DUX ACADEMIC EXCELLENCE - SENIOR DUX
	Year 10	Participating in Year 10 Honours Program					HONOURS PROGRAM
	Year 7-9	Participating in a Program of Excellence					EXCELLENCE PROGRAM
	Mooting Year 11-12	All members of the team		Winners of grand final championships			QUT MOOTING CHAMPIONS
	Debating Note: Debaters are only eligible for one award in debating and will receive the higher of the two awards.	All members of a junior team	<ul style="list-style-type: none"> All members of the Senior team Any team that reaches the QDU semi finals 	<ul style="list-style-type: none"> The Outstanding Individual Debater (recognised by debating skill, team participation, organisation and commitment, and general service to debating) at each year level Members of the Senior team placed 1st, 2nd, 3rd in finals Any team reaching the QDU State Championship 			JUNIOR DEBATING SENIOR DEBATING
		Award Pocket	Half Pocket	Full Pocket	Gold Pocket	Special Pocket	

	Award Pocket	Half Pocket	Full Pocket	Gold Pocket	Special Pocket		
The Arts and Cultural	Musical Ensembles	All members of a junior group after 1 year of membership.	All members of a senior group.	<ul style="list-style-type: none"> Members of SHEP (State Honours Ensemble Program) Advanced members of Creative Generation Individual members may be nominated on the basis of exceptional performance. 			SENIOR ENSEMBLE JUNIOR ENSEMBLE
	School or dramatic production	Participants in Year 12 Drama Directing Residency or equivalent. <i>Technical crew is not eligible for a School Production Pocket.</i>					ZEN ZEN ZO
	Dance Troupes	All members of a junior troupe after the completion of term 1. Participating in Creative Generation (Dance en Masse)	<ul style="list-style-type: none"> All members of a senior troupe after term 1 Members of a junior troupe placed 1st , 2nd or 3rd in a regional competition (or equivalent) Individual members may be nominated on the basis of exceptional performance. Participating in Creative Generation (Featured Dancer) 	<ul style="list-style-type: none"> Where the group is placed 1st, 2nd or 3rd in a state-wide (or equivalent) competition Individual members may be nominated on the basis of exceptional performance Participating in Creative Generation (Solo Dancer) 			DANCE TROUPE
	Vocal Ensembles	All members of a vocal ensemble after term 1. Participating in Creative Generation (Choir).	Leaders eligible based on performance*If there are fewer than four public performances this is reduced to an Award Pocket.	Participating in Creative Generation (Soloist).			VOCAL ENSEMBLE C-GEN SOLOIST
	Visual Art		Visual Art Senior Excellence Award (Creative Generation)				VISUAL ART EXCELLENCE AWARD
	Technical and Media Crew	All members of Technical or Media crew after 2 formal events.					TECHNICAL CREW MEDIA CREW

	Award Pocket	Half Pocket	Full Pocket	Gold Pocket	Special Pocket		
Sports	Team sports	Individuals in the "First" or A team.	In the District Competition, the 1st team in each activity competes for a premiership. The word 'PREMIERS' can appear on a pocket for a member of the Premiership team, The lettering on the pocket will only acknowledge the level of the activity for a Team sport for a member of any team that is placed first in its division.	Individuals selected to represent sport at State Level (Half Blue). Representing Metropolitan West region at State Level.	Individuals selected to represent sport at National Level. Representing QLD at a National Level (Full Blue).		FOOTBALL TENNIS FULL BLUE TOUCH SOFTBALL YR 10 PREMIERS
	Cross country running	Age Champion	Eastern Taipans Side representing District at regional trials	Individuals selected to represent sport at State Level (Half Blue). Representing Metropolitan West region at State Level.	Individuals selected to represent sport at National Level. Representing QLD at a National Level (Full Blue).		CROSS COUNTRY
	Athletics and swimming	Age Champion	Eastern Taipans Side representing District at regional trials	Individuals selected to represent sport at State Level (Half Blue).	Individuals selected to represent sport at National Level (Full Blue).		ATHLETICS SWIMMING
Community and Service	Community Events Eg. -Lions Youth of The Year -Lord Mayors Youth Advisory Council	Participants who represent the school and fulfil the conditions of the program eg 20 hours (completion of Evidence Log: Appendix 1)		Finalist and winners of Regional events	Finalist and winners of National events		LIONS YOUTH OF THE YEAR
	Hospitality Team	All members of junior and senior teams who complete 20 hours extracurricular and are above and beyond course requirements (completion of Evidence Log: Appendix 1)	Individual members of a senior team may be nominated for a Full Pocket on the basis of exceptional performance and hours (eg 100 hours) with the remainder eligible for a Half Pocket on a sliding scale. (completion of Evidence Log: Appendix 1)				HOSPITALITY TEAM
	Agriculture Team	All members of junior and senior teams for 1 year service (completion of Evidence Log: Appendix 1)	Senior team: Individual members of a senior team may be nominated for a Full Pocket on the basis of				AGRICULTURE TEAM

	Award Pocket	Half Pocket	Full Pocket	Gold Pocket	Special Pocket		
			exceptional performance with the remainder eligible for a Half Pocket on a sliding scale with over 2 years' service (completion of Evidence Log: Appendix 1)				
	Corinda Cares	All members of the team who have contributed 20 hours (completion of Evidence Log: Appendix 1)	Individual members of a team may be nominated for a Full Pocket on the basis of exceptional performance and hours (100 hours) with the remainder eligible for a Half Pocket on a sliding scale (completion of Evidence Log: Appendix 1)			CORINDA CARES CITIZENSHIP	
	Green Team	All members of junior and senior teams who have contributed 1 years' service (completion of Evidence Log: Appendix 1)	Senior team: Individual members of a senior team may be nominated for a Full Pocket on the basis of exceptional performance with the remainder eligible for a Half Pocket on a sliding scale (completion of Evidence Log: Appendix 1)			GREEN TEAM	
Principal			Excellent results for Effort and Behaviour in all subjects on their Semester 1 and 2 report will be eligible for a Half Pocket.		A student with six Half Pockets for Effort and Behaviour in Years 7 to 12 will be awarded a Gold Pocket for sustained effort at the highest standard.	COMMITMENT	
	Student leadership		Band Captain Dance Captain Farm Captains Year Level Captains (completion of Evidence Log: Appendix 1)	Year level Captain for 3 or more years (completion of Evidence Log: Appendix 1)	Badged Senior Student Leaders (e.g. Arts Captain, House Captain, Sports Captain)	The Executive Principal will award a Special Pocket to the School Captains and House leaders	ARTS CAPTAIN BAND CAPTAIN SCHOOL CAPTAIN
	Citizenship				Awarded by the Executive Principal for outstanding citizenship and contribution to community	CITIZENSHIP AWARD	

	Award Pocket	Half Pocket	Full Pocket	Gold Pocket	Special Pocket		
	Significant Achievement	The Executive Principal may award a Half, Full, Gold or Special Pocket for other significant achievement(s) of students while representing the school in activities or events that are not expressly listed within the Pockets Policy. The Executive Principal may designate a specific name for the award related to the activity or field of endeavour.					PRINCIPAL'S AWARD
	Gold Pocket				A student who has been awarded four Full Pockets in a minimum of two different activities is eligible for a Gold Pocket. The definition of 'different activities' is subject to the discretion of the Pockets Committee. Eligible students should apply to the Pockets Committee. Presentation of Gold Pockets will be at School Assemblies.		PRINCIPAL'S AWARD

Appendix 1: Community Leadership Logbook (Evidence Log)

Personal Details

Student Name:

Year Level:

Home Group:

Date of submission:

I have completed this logbook in accordance with activities that I have participated in/led as a student of Corinda State High School.

I verify that all information provided is correct.

.....
Student Signature

Office Use Only:

Date Submission received:

Received by:



This logbook is documented evidence of the contribution that you have made to Corinda State High School and will be used when applying for Awards and in conjunction with the Pocket Policy.



Leadership Log

ACTIVITY	DATE	GROUP/POSITON HELD	TYPE OF WORK UNDERTAKEN	TIME SPENT	TOTAL TIME	AUTHORISED BY
Eg. Bullying No Way	10/03/2019 - 19/03/2019	Year Level Leader	Assisted the team planning the event. Ran the pledging station.	3x 30 min planning lunch hour 2x lunch breaks	2 ½ hours	Signed by teacher and dated

Student Name: Teacher's Signature: Date:

Comments/Notes:



Community Participation Log

ACTIVITY	DATE	GROUP/POSITON HELD	TYPE OF WORK UNDERTAKEN	TIME SPENT	TOTAL TIME	AUTHORISED BY
Eg. Rosies	20/6/19	Corinda Cares	Off site Serving Food and Drink. Engaging the community in conversation.	4 – 6pm	2 hours	Signed by teacher and dated

Student Name:

Teacher's Signature: Date:

Comments/Notes:

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Evaluation: This policy will be reviewed as part of the school's-ongoing review cycle through the Uniform Advisory Committee, in conjunction with the Uniform Policy.

Version 1.0 27 November 2019

Issue #	Effective Date	Comment
2019		New policy in development.
V1.0	27 November 2019	School Council endorsement – see minutes of 26 November 2019