



RESOLUTION ROOM POLICY

RATIONALE

At Corinda State High School, our vision is to **Exceed Your Expectations**, and our uniform standards reflect this commitment. The way we present ourselves speaks to our **bold ambition**, our sense of **co-agency**, and our **perseverance** in upholding high expectations. Wearing the uniform with pride also contributes to **societal wellbeing**, reinforcing a shared sense of identity and respect within our school community.

To support students in meeting these expectations, we have a **Resolution Room**—a dedicated space designed to assist those who are regularly unable to meet with uniform expectations.

Students who are **out of uniform / do not have a parental note / cannot immediately remedy the issue** will be required to attend the **Resolution Room** during either **Junior Break 1** or **Senior Break 2**. This process ensures consistency in expectations while providing a structured approach to uniform compliance.

IMPLEMENTATION (ALL STAFF are responsible for upholding the school's expectations and requirements regarding the uniform policy)

Process:

1. Students who present to school in the incorrect uniform must **attend Student Services to remedy a uniform infringement before 8:40am**. If this cannot be remedied, the student is issued a uniform slip and a Resolution Room entry is recorded for either Junior Break 1 or Senior Break 2. If there are students in a class out of uniform that do not have a uniform slip, please send them directly to Student Services **within the first 5 minutes of the lesson**.
2. The House Master (supported by their Youth Worker) is to **run a Uniform Violation Report weekly** to monitor consistent patterns of uniform non-compliance. House Masters (supported by their Youth Worker) must complete a welfare check for students with a pattern of uniform non-compliance.
3. Students are to **attend the Resolution Room** at their designated break time **on the day they are issued** the Resolution Room. They are permitted to eat their lunch, engage in study, engage with peers.
4. Teachers on Resolution Room duty are to **mark the students as present** in this space in the Resolution Room report on Daymap.
5. The PARK Room Supervisor/Student Engagement Officer is to monitor the Resolution Room report on Daymap and **create a OneSchool referral to the relevant Dean of Students for all students who did not attend**.

OneSchool Incident Record:

Period	>	First Lunch Break
Location Category	>	Resolution Room
Subject	>	Non-Classroom Setting
Incident Type	>	Minor
Incident Details	>	Student failed to attend assigned Resolution Room
Main Behaviour	>	Defiance

6. If a student fails to complete their Resolution Room admission on the day issued, an **Out-of-School Hours Detention** will be issued by the relevant Dean of Students/Deputy Principal.



STUDENT IS IN THE WRONG UNIFORM

Before School

Student is required to attend Student Services prior to 8:40am.

Student Services Staff will attempt to support the student by remedying the uniform infringement.

If the Uniform Infringement cannot be remedied:
A Resolution Room Event will be issued on Daymap. (A slip will be printed for a Resolution Room Event)
If the Uniform Infringement is APPROVED by the Student Management Team:
A Uniform Pass is issued in Daymap and the student is given a paper slip. (The student is NOT required to attend Resolution Room)

During Class

The teacher must perform a uniform check as part of the school's entry routines. If student has a uniform infringement, the teacher is to check the Daymap Record.

Record is on Daymap:
No further action is required.
Record is NOT on Daymap:
In the first 5 minutes of the lesson, send the student to Student Services to be issued with a Uniform Pass and Resolution Room Event.

Out of the Classroom, During the School Day

Ask student if they have been issued with an APPROVED UNIFORM PASS.

A uniform pass is presented:
No further action is required.
A uniform pass is NOT presented:
Send the student to Student Services, to be issued with a Uniform Pass and Resolution Room Event.


In all circumstances, if a student does not comply with any teacher instructions relating to uniform, continue with the lesson/duty. Refer to the relevant Dean of Students in OneSchool.



OUT-OF-SCHOOL HOURS DETENTION

Students who fail to attend the Resolution room will be issued an Out-of-School Hours Detention.

- This is supervised by Deputy Principal/Dean of Students/Youth Workers - usually each Monday afternoon.
- Parents will be provided with the consent form via email.
- It is a requirement that a minimum of 24 hours' notice is provided.
- Students who fail to attend their assigned Out-of-School Hours Detention, without a valid reason from the parent/carer, will be issued with a 3-day PARK Room admission.



Curriculum - Out of School Hours Detention - Details


Student name:	
Year Level:	
Reason for Detention:	
Day and Date:	
Time:	3.00pm – 4.00pm
Location:	RI20 – Ground Floor of RIC building (administration office)
Description:	Student will engage in reflection-based learning whilst completing the Out of Hours Detention.
Transportation:	Parents/Carers are required to plan for their child to make their way to and from the detention.
Dress Code:	Full School Uniform
Items to Bring:	Bag from Locker, Yondr (Phone must remain inside Yondr), Water Bottle, Snack.

Principal Authorisation

☐ I have made this decision under section 276 of the Education (General Provisions) Act 2006.
☐ A risk assessment has been completed and a risk management plan developed where necessary
☐ Parents have been notified of the proposed detention at least 24 hours before the detention is scheduled to occur
☐ Parents have been consulted about suitable times for the detention to be completed within the parameters set by the school

Parents have been informed of:

☐ location and duration of the detention
☐ their responsibility to arrange travel/supervision to and from the detention, where appropriate

Principal's Name:	Ross Bailey
Principal's Signature:	

Parent / Carer Consent

☐ I have been notified of the proposed detention at least 24 hours before the detention is scheduled to occur.
☐ I have been informed about suitable times for the detention to be completed, within the parameters set by the school.


Parent's consent

☐ I have been notified of the proposed detention at least 24 hours before the detention is scheduled to occur
☐ I have been consulted about suitable times for the detention to be completed within the parameters set by the school

I have been informed of:

☐ the location and duration of the detention
☐ my responsibility to arrange travel/supervision to and from the detention (if necessary)
☐ I give consent for my child to participate in the out-of-school hours detention detailed above.
☐

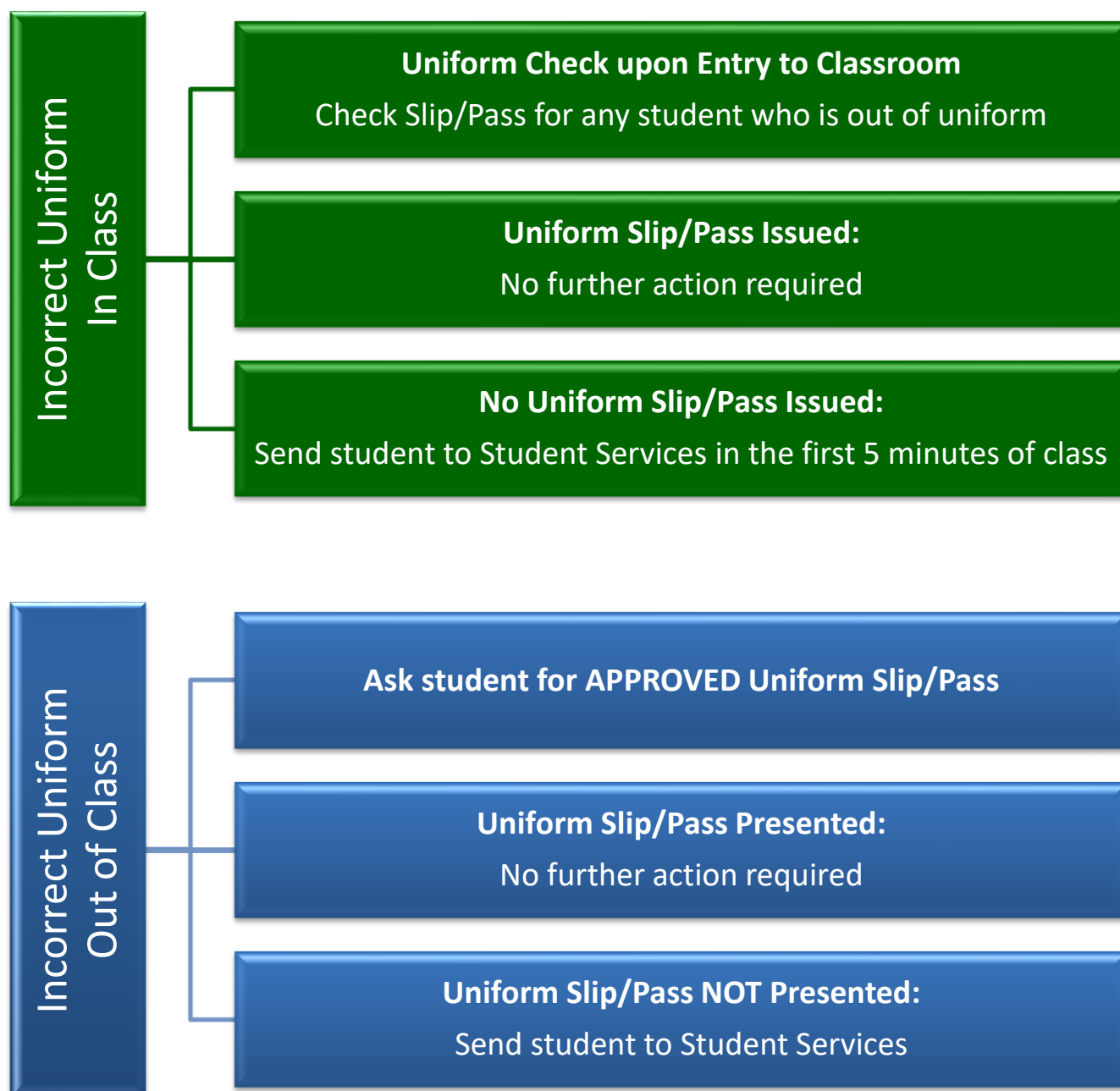
Parent/Carer Name:	
Parent/Carer Signature:	
Date:	



CORINDA STATE HIGH SCHOOL



FLOWCHARTS



DAYMAP SUPPORT

Should you require support relating to the identifying of student records or Resolution Room processes through Daymap, please speak to a Dean of Students.