



## 2026 Registration Form - Piano Tuition

### Parent/Guardian Contact Details

Name .....

Address .....

..... Post Code .....

Home Phone (     ) ..... Mobile .....

Email .....

### Student Details

Name .....

Date of Birth (dd/mm/yyyy) ..... Year ..... Class .....

Mobile ..... Email .....

Musical Background (learning history, exams, competitions, second instrument etc.)

.....

.....

Are there any medical conditions that the teacher should be aware of?

.....

.....

### Lesson Plan & Fees:

(fees are invoiced and payable one term in advance)

☐ I am new to piano.

☐ I would like to study and prepare for AMEB Piano examinations in my lessons.

☐ I have previously studied AMEB. AMEB Level \_\_\_\_\_ achieved.

**Please note: Students preparing for Grade 2 and Grade 3 AMEB examinations require 45 min weekly private lessons.  
Students preparing for Grade 4 - Grade 8 AMEB examinations require 1 hour weekly private lessons.**

☐ 30 min weekly private lesson **\$54 (inc GST)**

I would like to study and prepare for Preliminary / Grade 1 AMEB. (Please circle)

☐ 45 min weekly private lesson **\$81 (inc GST)**

I would like to study and prepare for Grade 2 / Grade 3 AMEB. (Please circle)

☐ 60 min weekly private lesson **\$108 (inc GST)**

I would like to study and prepare for Grade 4 / Grade 5 / Grade 6 / Grade 7 / Grade 8 AMEB. (Please circle)

What would be your most desirable outcome from these lessons?

.....

.....

## Terms and Conditions

**This agreement is made between the parent or guardian of the student registering for lessons with Marina.**

I understand that lessons occur during school hours and I give permission for my child to be absent from his/her normal class while they partake in piano tuition. Lessons will occur on the same day each week on a rotating timetable basis, and my child will be partially absent from a different class each week.

I understand that 10 lessons will be billed each term. I understand that the term's full tuition fee is payable in advance and is invoiced at the commencement of each term. The full payment must be received by Week 1 of each term. If the invoice is unpaid by the due date, lessons will not continue from Week 2 onwards until payment has been made. I understand that payment cannot be refunded once a student has commenced their enrolment. I understand that all fees paid to Marina are non-refundable.

I understand that the cost of any resources (e.g. books and materials), entry fees (e.g. examination/competition) and concert fees etc., and any extra lessons that occur outside the normal scheduled lesson are in addition to the cost of tuition. I understand I will be informed of any such costs in advance, and that these costs may be invoiced separately from the tuition fees.

I understand that if my child will be absent from the scheduled lesson for any reason, I must inform Marina with **at least 24 hours notice** to qualify for a make-up lesson. Students who are enrolled in weekly lessons are entitled to 2 make-up lessons per term when at least 24 hours notice is provided. If 24 hours notice is not provided, a make-up lesson cannot be guaranteed; however, the student will be placed on a waitlist and will be offered a make-up lesson if one becomes available. Any further absences will be deemed a forfeit of the lesson. Marina will endeavour to arrange a make-up lesson before the end of term. Marina cannot guarantee that make-up lessons will always be granted in this circumstance due to time restrictions and other factors.

I understand that lessons not taken under the circumstance of forgetting, late notice, or 'no-showing' will not be made up or refunded. I understand that make-up lessons do not roll over into the subsequent term, they must be redeemed or booked in prior to the end of each term.

I understand that it is not Marina's responsibility to retrieve my child from their class, and if my child forgets their allocated lesson time, the lesson is forfeited and no make-up lesson will be arranged.

I understand that in the event the scheduled lesson falls on a public holiday or a teacher-only day, Marina will arrange a make-up lesson before the end of term.

I understand that lesson enrolment is considered ongoing. Upon completion of a term, a student will be re-enrolled for the next term unless Marina is notified. If the student wishes to cancel their enrolment, notice must be provided to Marina by Week 8 of the prior term. If I fail to notify Marina of my child's enrolment cancellation by Week 8 of the prior term, and notice of enrolment cancellation is given at the commencement of a new term (Week 1), a cancellation fee equivalent to 50% of the full term's invoice amount will be incurred. I understand when enrolments are cancelled at the commencement of a new term, the minimum notice for lesson withdrawal is 5 weeks from the date of notice given.

**I have read and accept the CSSH 2026 Studio & Make-up Lesson Policy and the Terms and Conditions outlined above.**

Signed ..... Date ..... (dd/mm/yyyy)

---

## What to do now

Please email this form back to Marina Jay: [info@marinajmusic.com](mailto:info@marinajmusic.com)  
and Belinda Stewart - Instrumental Music Coordinator: [bstew144@eq.edu.au](mailto:bstew144@eq.edu.au)

**Marina will contact you to arrange invoicing. To ensure lessons start as scheduled, please pay the invoice by the due date.**

If you have any further enquiries please refer to the contact details below:

**Miss Marina Jay**

**Tel 0422 011 242 Email [info@marinajmusic.com](mailto:info@marinajmusic.com)**