



## Registration Form - Guitar & Bass Tuition

### Parent / Guardian Contact Details

Name .....

Address .....

Post Code .....

Home Phone ( ) ..... Mobile .....

Email .....

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### Student Details

Name .....

Date of Birth (dd/mm/yyyy) ..... Year ..... Class ..... Instrument .....

Mobile ..... Email .....

Musical Background (learning history, exams, competitions, second instrument etc.)

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Are there any medical conditions or learning difficulties that the teacher should be aware of?

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### Lesson Plan & Fees:

(Fees are invoiced and payable one term in advance – please contact Liam Blake if you wish to enquire about paying in installments).

I would like my child to receive weekly individual tuition - 30 minute lessons / \$30 per lesson, per week.

What would be your most desirable outcome from these lessons?

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# Terms and conditions

This agreement is made between the **parent or guardian** of the student registering for lessons and **Liam Blake**.

I understand that lessons occur during school hours and I give permission for my child to be absent from their normal class while they partake in tuition from Liam Blake. Lessons will occur weekly on a rotating timetable basis; my child will be partially absent from a different class each week.

I understand that the term's full tuition fee is payable in advance and is invoiced at the commencement of each term, and that the full payment must be received by the due date indicated on the invoice for the lessons to continue.

I understand that all fees paid to Liam Blake are non-refundable.

I understand that the cost of any resources (e.g. books and materials), entry fees (e.g. examination / competition) and concert fees etc., and any extra lessons that occur outside the normal scheduled lesson are in addition to the cost of tuition. I understand I will be consulted about any such costs in advance, and that these costs may be invoiced separately from the tuition fees.

I understand that if my child will be absent from the scheduled lesson for any reason, I must inform Liam Blake with a **minimum of 24 hours notice**. Liam Blake will then endeavour to arrange a make-up lesson before the end of term.

I understand that if I do not inform Liam Blake 24 hours in advance of an absence, the lesson is forfeited and no make-up lesson will be arranged.

I understand that in the instance where the teacher will be absent, Liam Blake will endeavour to arrange a relieving teacher or alternate lesson time. If Liam Blake is unable to make such arrangement, I will be notified and Liam Blake will arrange a make-up lesson before the end of term.

I understand that it is not Liam Blake's responsibility to retrieve my child from their class, and if my child forgets their allocated lesson time, the lesson is forfeited and no make-up lesson will be arranged.

I understand that in the event the scheduled lessons falls on a public holiday or a teacher only day, Liam Blake will arrange a make-up lesson before the end of term.

I understand that lessons will automatically continue in the following term, subject to the above conditions, unless Liam Blake is notified via email at the conclusion of the current term. The default assumption is that lessons will continue. Should my child wish to cease their guitar tuition, notice must be given at the conclusion of term; if I fail to inform Liam Blake of my child's cancellation at that juncture, a \$50 program termination fee will be incurred at the commencement of the new term.

I understand that tuition prices and the terms and conditions are subject to change.

**Please note that Liam Blake works 9am to 5pm - email correspondence will only occur during these hours.**

**I have read and accept the terms and conditions of Liam Blake Guitar & Bass Tuition.**

Signed ..... Date (dd/mm/yyyy) .....

## What to do now

Please email this form back to Ms. Belinda Stewart - Instrumental Music Coordinator: [bstew144@eq.edu.au](mailto:bstew144@eq.edu.au) and Liam Blake: [liamtheblake@gmail.com](mailto:liamtheblake@gmail.com)

**Do not physically submit the registration form to the office / reception.**

**Liam will then contact you to arrange invoicing. To ensure lessons start as scheduled, please pay the invoice by the due date.**

If you have any further enquiries, please refer to the contact details below:

**Liam Blake**  
M: 0403 135 513  
e: [liamtheblake@gmail.com](mailto:liamtheblake@gmail.com)

**Bank / Payment Details:**  
Acc name: Liam Blake  
Acc no: 22248115  
BSB: 728-728