



# 2025 Registration Form - Piano Tuition

## Parent/Guardian Contact Details

Name .....

Address .....

..... Post Code .....

Home Phone (     ) ..... Mobile .....

Email .....

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## Student Details

Name .....

Date of Birth (dd/mm/yyyy) ..... Year ..... Class .....

Mobile ..... Email .....

Musical Background (learning history, exams, competitions, second instrument etc.)

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Are there any medical conditions that the teacher should be aware of?

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## Lesson Plan & Fees:

(fees are invoiced and payable one term in advance)

- I am new to piano.
- I would like to study and prepare for AMEB Piano examinations in my lessons.
- I have previously studied AMEB. AMEB Level \_\_\_\_\_ achieved.

**Please note: Students preparing for Grade 2 & Grade 3 AMEB examinations require 45 min weekly private lessons.  
Students preparing for Grade 4 - Grade 8 AMEB examinations require 1 hour weekly private lessons.**

- 30 min weekly private lesson **\$52 (inc GST)**

I would like to study and prepare for Preliminary / Grade 1 AMEB. (Please circle)

- 45 min weekly private lesson **\$78 (inc GST)**

I would like to study and prepare for Grade 2 / Grade 3 AMEB. (Please circle)

- 60 min weekly private lesson **\$104 (inc GST)**

I would like to study and prepare for Grade 4 / Grade 5 / Grade 6 / Grade 7 / Grade 8 AMEB. (Please circle)

What would be your most desirable outcome from these lessons?

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## Terms and conditions

**This agreement is made between the parent or guardian of the student registering for lessons with Marina.**

I understand that lessons occur during school hours and I give permission for my child to be absent from his/her normal class while they partake in piano tuition. Lessons will occur on the same day each week on a rotating timetable basis, and my child will be partially absent from a different class each week.

I understand 10 lessons will be billed each term. I understand that the term's full tuition fee is payable in advance and is invoiced at the commencement of each term. The full payment must be received by Week 1 of each term. If the invoice is unpaid by the due date, no further lessons will continue from Week 2 onwards until payment has been made. I understand that payment cannot be refunded once a student has commenced their enrolment. I understand all fees paid to Marina are non-refundable.

I understand that the cost of any resources (e.g. books and materials), entry fees (e.g. examination/competition) and concert fees etc., and any extra lessons that occur outside the normal scheduled lesson is in addition to the cost of tuition. I understand I will be consulted of any such costs in advance, and that these costs may be invoiced separately from the tuition fees.

I understand that if my child will be absent from the scheduled lesson for any reason, I must inform Marina with **at least 24 hours notice** to qualify for a make-up lesson. Students who are enrolled in weekly lessons are entitled to 2 make-up lessons per term only when at least 24 hours notice is provided. If 24 hours notice is not provided, a make-up lesson cannot be guaranteed; however you will be placed on a waitlist and will be offered a make-up lesson if one becomes available. Any further absences will be deemed a forfeit of the lesson. Marina will endeavour to arrange a make-up lesson before the end of term. Marina cannot guarantee that make-up lessons will always be granted in this circumstance due to time restrictions and other factors.

I understand that lessons not taken under the circumstance of forgetting, late notice or 'no showing,' will not be made up or refunded. I understand that make-up lessons do not roll over into the subsequent term, they must be redeemed or booked in prior to the end of each term.

I understand that it is not Marina's responsibility to retrieve my child from their class, and if my child forgets their allocated lesson time, the lesson is forfeited and no make-up lesson will be arranged.

I understand that in the event the scheduled lessons falls on a public holiday or a teachers only day, Marina will arrange a make-up lesson before the end of term.

I understand that lesson enrolment is considered ongoing. Upon completion of a term, a student will be re-enrolled for the next term unless notified. If the student wishes to cancel their enrolment, notice must be provided to Marina by Week 8 of the prior term. If I fail to notify Marina of my child's enrolment cancellation by Week 8 of the prior term, and notice of enrolment cancellation is given at the commencement of a new term (Week 1), a cancellation fee equivalent to 50% of the full term's invoice amount will be incurred. I understand when enrolments are cancelled at the commencement of a new term, the minimum notice for lesson withdrawal is 5 weeks from the date of notice given.

**I have read and accept the terms and conditions of CSHS 2025 Studio & Make-up Lesson Policy and the Terms and conditions above.**

Signed ..... Date ..... (dd/mm/yyyy)

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## What to do now

Please email this form back to Marina Jay: [info@marinajmusic.com](mailto:info@marinajmusic.com)  
and Ashleigh Van Horssen, Head of Department The Arts: [avanh33@eq.edu.au](mailto:avanh33@eq.edu.au)

**Marina will contact you to arrange invoicing. To ensure lessons start as scheduled, please pay the invoice by the due date.**

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If you have any further enquiries please refer to the contact details below:

**Miss Marina Jay**

**Tel 0422 011 242 Email [info@marinajmusic.com](mailto:info@marinajmusic.com)**