Dear Parent / Caregiver

Corinda State High School’s vision is *Exceeding all Expectations*, and the ongoing participation of students in the Active Volunteering Certificate course continues to demonstrate this. Individuals have the opportunity to exercise their responsibilities as members of a community while learning and growing through this unique experience. Our volunteering program encourages and enables our students to develop leadership skills through service while acquiring new knowledge and skills to fully develop their personal potential. The Certificate II in Active Volunteering is a compulsory part of our Student Leadership Program (SLP) and as such students are expected to complete all aspects of the course whilst upholding the schools vision and values.

Our year 10 students will undertake a volunteering placement in week 8 of term 4 for three days from **25 to 27 November**. If a volunteering placement cannot be attained during this timeframe than a placement can be arranged for the following week. It is also possible that students will undertake volunteering during out of school hours such as after school and the weekend before the scheduled week 8. Students are strongly encouraged to consider the type of volunteering placement they wish to complete before organising their placement and your support at home with this would be greatly appreciated. Our expert teaching team will advise students and provide possible volunteering opportunities.

As part of Volunteering through Education Queensland there are a number of things you need to be aware of. Firstly, Volunteering is unpaid and if your student does accept payment for the volunteering completed it will forfeit the insurance Education Queensland provides. Secondly, there are a variety of situations or activities which are not covered by Education Queensland’s insurance.

In this package you will find:

- **Volunteer Agreement** – This form is the agreement between the school, organisation and parents that allows the student to complete Volunteering and be covered by Education Queensland’s insurance
- **Insurance Information for Parents** – outlines for you what Education Queensland’s insurance covers (please retain this document for your own records)
- **Insurance Information for Organisations** – outlines the organisations obligations to ensure a student is covered by Education Queensland’s insurance

Please peruse these documents carefully and if you consent to your student participating in Volunteering, sign the Volunteer Agreement Form. A representative from the participating volunteering organisation needs to complete their details and sign before the student returns the agreement form to the school for the Principal signature and to complete the process before **4 November**.

Students who successfully complete their volunteering experience will obtain credit towards their Certificate II in Active Volunteering. Please email mglea2@eq.edu.au if you have any queries. I trust that we can work together to ensure the best pathway for your student.

Kind regards

Kylie Marchant  
Deputy Principal

Meredith Gleadhill  
Head of Department – Applied Studies