APPLICATION FOR ENTRY INTO GRADE:

- 7
- 8
- 9
- 10
- 11
- 12

FOR YEAR:
- 2016
- 2017

STUDENT FAMILY NAME:

STUDENT GIVEN NAME:

EXCELLENCE CLASS PROGRAM YEARS 7 AND 8 ONLY (OPTIONAL)

Please NUMBER (DO NOT TICK THE BOXES) in order of preference for up to 3 Excellence classes and attach relevant supporting documentation which MUST include a copy of the latest School Report Card and latest NAPLAN results. Other documents may include Westpac Math results, UNSW competition results, AMEB grading results, Regional or State sporting results. Excellent Classes will incur additional fees.


- ENGINEERING, TECHNOLOGY & DESIGN EXCELLENCE
- MATHS/SCIENCE EXCELLENCE
- ENGLISH/HUMANITIES EXCELLENCE
- VISUAL ART EXCELLENCE
- FOOTBALL (SOCCER) EXCELLENCE
- DANCE EXCELLENCE
- MUSIC EXCELLENCE
- TENNIS SPECIALISATION PROGRAM

*Please note that Tennis, Football and Dance Excellence have an additional application form.

CHECKLIST FOR ALL APPLICATIONS:

- Completed application form including copies of the last two report cards and latest NAPLAN report. Copies of documents will not be made by the school.
- Original documents must be sighted (certified documents will not be accepted) and
- A photocopy of each document is to be provided with the application
- Completed and Signed Student Resource Scheme Application
- Payment of Student Admissions Fee $50.00 (Applicable to students who reside outside the catchment zone).

Please Note: Applications must be fully completed and include all documents.

Applications which are incomplete will not be processed. If the application has been posted then original documents may be collected from the school by a parent (identification required) or they can be returned by post (Corinda State High School cannot accept responsibility for documents sent in the post). Please lodge this application at our school office or by post.

Office hours 8.00am – 4.00pm Monday, Tuesday, Thursday & Friday. Wednesday 8.00am - 3.30pm
STUDENT SUPPORT:
LEARNING DIFFICULTIES:  □ Yes  □ No

SUPPORT RECEIVED:

___________________________________________________________________________

STUDENT WITH DISABILITY:  CATEGORY (Please circle):

ASD  PI  SLI  II  VI  HI

Please provide supporting documentation if applicable

INSTRUMENTAL MUSIC:
Were you a member of the instrumental music program at a previous school:  □ Yes  □ No

Do you own your own instrument?  □ Yes  □ No

Instrument/s played:

OTHER RELEVANT INFORMATION:  Please attach any further information regarding the Applicant’s schooling eg Special support received, parental access, disabilities, suspensions, etc.

ADDITIONAL ORIGINAL DOCUMENTS
LOCAL CATCHMENT AREA:

If you are seeking entry to our school through Local Catchment Area Merit we must see the following ORIGINAL documents (applications must include the original to be sighted by the school and a photocopy of each document)

(A) HOME OWNERS:
□ Contract of Sale or Current Brisbane City Council Rates Notice or
□ Current account for supply of domestic electricity (showing usage)

OR

(B) LEASE HOLDERS:
□ Lease extending at least six months from the child’s expected start date at CSHS

or

□ Original receipt from the Residential Tenancies Authority (RTA) for lodgement of the rental bond

or

□ Current account from supply of domestic electricity (showing usage)

or

□ Completed statutory declaration (Witnessed, signed and stamped by a Justice of the Peace or Commissioner of Declarations – form included in the application package)
Application for student enrolment form

INSTRUCTIONS

Please refer to the Application to enrol in a Queensland State School information sheet at the end of this form when completing this application.

Failure or refusal to complete those sections of the form marked with an (*) or to provide required documentation may result in a refusal to process your application.

Sections of the form not marked (*) are optional. However, failure to complete these sections may result in the school not being eligible for important Federal and State Government funding reliant on such information. Parents of all students in Australia have been asked to provide information on their family background as part of a national initiative towards providing an education system that is fair to all students, regardless of their background. The required information includes the Indigenous status and language background of the student, and the education and occupation background of the parents.

If you have any questions about the enrolment form or process, or require assistance completing this form, including translation services, please contact the school in the first instance.

PRIVACY STATEMENT

The Department of Education and Training (DET) is collecting the information on this form for the purposes outlined in the Education (General Provisions) Act 2006 (EGPA 2006), and in particular for:

i. assessing whether your application for enrolment should be approved;
ii. meeting reporting obligations required by law or under Federal—State Government funding arrangements;
iii. administering and planning for providing appropriate education, training and support services to students;
iv. assisting departmental staff to maintain the good order and management of schools, and to fulfil their duty of care to all students and staff;
v. communicating with students and parents.

This collection is authorised by ss. 165 and 428 of the EGPA 2006. DET will disclose personal information from this form to the Queensland Curriculum and Assessment Authority when operating student accounts, in compliance with Part 3 of the Education (Queensland Curriculum and Assessment Authority) Act 2014 (Qld). Personal Information from this form will also be supplied to Centrelink in compliance with ss. 114 and 116 of the Social Security (Administration) Act 1999 (Cth). De-identified information concerning parents' school and non-school education, occupation group and main language other than English and students' country of birth, main language other than English, sex and Indigenous status, is supplied to the Australian Government Department of Education in compliance with Federal—State Government funding agreements.

Personal information collected on this form may also be disclosed to third parties where authorised or required by law. Your information will be stored securely. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact your child’s school in the first instance. If you have a complaint or concern about the way your personal information has been collected, used, stored or disclosed, please also contact your child’s school in the first instance.

ENTITLEMENT TO ENROLMENT

Under the EGPA 2006, an applicant for enrolment at a state school must be enrolled if they are entitled to enrolment. While not exhaustive, the following matters may affect an applicant’s entitlement to enrolment at a state school:

- failure to adequately complete or enrolment form
- if the school has an Enrolment Management Plan or an Enrolment Eligibility Plan (enrolment is subject to eligibility under the plan)
- the applicant is a mature age student (the applicant can only apply for enrolment at a mature age state school and will be subject to a satisfactory criminal history check, or as a student in a program of distance education. All mature age students must have a remaining allocation of state education.)
- the applicant is not of correct age for enrolment (relates to Preparatory Year and Years 1 to 8)
- the applicant has been excluded or cancelled from enrolment or is subject to suspension from a state school at the time of the application
- the school is a special school and the applicant does not meet the criteria for enrolment in a special school
- the school principal reasonably believes that the applicant presents an unacceptable risk to the safety or wellbeing of members of the school community (application is referred to Director-General)
- the proposed enrolment requires approval as part of a flexible arrangement under s. 183 of the EGPA 2006, and the arrangement has not yet been approved
- the student is not an Australian resident or citizen or the child of an Australian permanent resident or citizen (visa restrictions may apply, fees may be charged in some cases legislation requires that the applicant must obtain approval from the Chief Executive via Education Queensland International (EdQ) to enrol)

<table>
<thead>
<tr>
<th>Office use only</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Date enrolled</td>
<td>Year level</td>
</tr>
<tr>
<td>Roll number</td>
<td></td>
</tr>
<tr>
<td>EGU ID</td>
<td></td>
</tr>
<tr>
<td>Independent student</td>
<td>Yes No</td>
</tr>
<tr>
<td>Yes No</td>
<td></td>
</tr>
<tr>
<td>If the student is over 18 years of age at the time of enrolment</td>
<td>Yes No</td>
</tr>
<tr>
<td>If yes, is the student exempt from the mature age student process</td>
<td>Yes No</td>
</tr>
<tr>
<td>If so, has the mature age applicant provided a criminal history check</td>
<td>Yes No</td>
</tr>
<tr>
<td>School board/ bish</td>
<td>EAL support</td>
</tr>
<tr>
<td>FTI</td>
<td>Associated unit</td>
</tr>
<tr>
<td>Visa and associated documents sighted</td>
<td>Yes No</td>
</tr>
<tr>
<td>RCI category</td>
<td></td>
</tr>
<tr>
<td>SV – student visa</td>
<td>TV – temporary visa</td>
</tr>
</tbody>
</table>

Unrestricted copy. Refer to the Department of Education and Training Policy and Procedure Register at http://det.qld.gov.au to ensure you have the most current version of this document.
## Student Demographic Details

<table>
<thead>
<tr>
<th>Field</th>
<th>Legal Family Name</th>
<th>Preferred Family Name</th>
<th>Legal Given Names</th>
<th>Preferred Given Names</th>
<th>Date of Birth</th>
<th>Sex</th>
<th>Copy of Birth Certificate Available to Show School Staff?</th>
<th>For Mature Age Students, Proof of Identity Supplied and Copied?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(as per birth certificate)</td>
<td></td>
<td>(as per birth certificate)</td>
<td></td>
<td></td>
<td></td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Male</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enrollment may not be approved without enrolling staff sighting the child's birth certificate. An alternative to birth certificate will be considered where it is not possible to obtain a birth certificate (e.g. child born in country without birth registration system). Passport or visa documents will suffice. This does not include failure to register a birth or reluctance to order a birth certificate.

For international students approved for enrolment by EQI, a passport or visa will be acceptable.

## Application Details

<table>
<thead>
<tr>
<th>Field</th>
<th>Has the Student Ever Attended a Queensland State School?</th>
<th>What Year Level is the Student Seeking to Enroll in?</th>
<th>Proposed Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td></td>
<td>If yes, provide name of school and approximate date of enrollment</td>
<td>Please provide the appropriate year level</td>
<td></td>
</tr>
</tbody>
</table>

If yes, provide name of school and approximate date of enrollment.

## Student Address Details

<table>
<thead>
<tr>
<th>Field</th>
<th>Address Line 1</th>
<th>Address Line 2</th>
<th>Suburb/Town</th>
<th>State</th>
<th>Postcode</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address (if it is the same as principal place of residence, write 'as above')</td>
<td>Address Line 1</td>
<td>Address Line 2</td>
<td>Suburb/ Town</td>
<td>State</td>
<td>Postcode</td>
</tr>
</tbody>
</table>

## Student Family Details

<table>
<thead>
<tr>
<th>Field</th>
<th>Parent/Carer 1</th>
<th>Parent/Carer 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Name</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Given Names</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td>Mr</td>
<td>Mrs</td>
</tr>
<tr>
<td>Sex</td>
<td>Male</td>
<td>Female</td>
</tr>
<tr>
<td>Relationship to Student</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Is the Parent/Carer an Emergency Contact?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Parents/careers</td>
<td>Parent/carer 1</td>
<td>Parent/carer 2</td>
</tr>
<tr>
<td>----------------</td>
<td>---------------</td>
<td>---------------</td>
</tr>
<tr>
<td>1st Phone contact number*</td>
<td>Work/home/mobile</td>
<td>Work/home/mobile</td>
</tr>
<tr>
<td>2nd Phone contact number*</td>
<td>Work/home/mobile</td>
<td>Work/home/mobile</td>
</tr>
<tr>
<td>3rd Phone contact number*</td>
<td>Work/home/mobile</td>
<td>Work/home/mobile</td>
</tr>
<tr>
<td>Email</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employer name</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Occupation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| What is the occupation group of the parent/carer? | | | (Please select the parent/carer occupation group from the list provided at the end of this form. If you are in paid work but have had a job in the last 12 months or have retired in the last 12 months, please use your last occupation. If you have not been in paid work in the last 12 months, enter '-' )
| Country of birth | | |
| Country of residence | | |
| Does parent/carer 1 or parent/carer 2 speak a language other than English? | No, English only | No, English only |
| (If more than one language, indicate the one that is spoken most often) | Yes, other – please specify | Yes, other – please specify |
| Needs interpreter? | Yes | No | Yes | No |
| Is the parent/carer an Australian citizen? | Yes | No | Yes | No |
| Is the parent/carer a permanent resident of Australia? | Yes | No | Yes | No |
| Address line 1 | | |
| Address line 2 | | |
| Suburb/town | | |
| State | | Postcode | | | Postcode |
| Mailing address (if it is the same as principal place of residence, write "AS ABOVE") | | |
| Address line 1 | | |
| Address line 2 | | |
| Suburb/town | | |
| State | | Postcode | | | Postcode |
| Parent/carer school education | What is the highest year of primary or secondary school parent/carer 1 has completed? (For people who have never attended school, mark Year 9 or equivalent or below) | What is the highest year of primary or secondary school parent/carer 2 has completed? (For people who have never attended school, mark Year 9 or equivalent or below) |
| Year 9 or equivalent or below | | |
| Year 10 or equivalent | | |
| Year 11 or equivalent | | |
| Year 12 or equivalent | | |
| Parent/carer non-school education | What is the level of the highest qualification parent/carer 1 has completed? | What is the level of the highest qualification parent/carer 2 has completed? |
| Certificate I to IV (including trade certificate) | | |
| Advanced Diploma/Diploma | | |
| Bachelor degree or above | | |
| No non-school qualification | | |
**STUDENT ORIGIN DETAILS**

<table>
<thead>
<tr>
<th>Origin</th>
<th>Queensland/intestate/overseas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Origin type</td>
<td>Childcare centre or kindergarten/Prep/primary/secondary/VET/other</td>
</tr>
<tr>
<td>Previous school/other location</td>
<td></td>
</tr>
<tr>
<td>Previously employed</td>
<td>Yes No</td>
</tr>
<tr>
<td></td>
<td>Full time Part-time</td>
</tr>
</tbody>
</table>

**INDIGENOUS STATUS**

<table>
<thead>
<tr>
<th>Is the student of Aboriginal or Torres Strait Islander origin?</th>
<th>No</th>
<th>Aboriginal</th>
<th>Torres Strait Islander</th>
<th>Both Aboriginal and Torres Strait Islander</th>
</tr>
</thead>
</table>

**RELIGION – RELIGIOUS INSTRUCTION**

From Year 1, your child will be placed in this nominated religious instruction class if it is available.

If this section is marked ‘no religion’ or ‘no religion nominated’ or a response is provided that is not represented within the school’s religious instruction program, your child will receive other instruction in a separate location during the period arranged for religious instruction.

Parents may change these arrangements at any time by notifying the principal in writing.

**COUNTRY OF BIRTH**

<table>
<thead>
<tr>
<th>In which country was the student born?</th>
<th>Australia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other (please specify country)</td>
<td></td>
</tr>
<tr>
<td>Date of arrival in Australia</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is the student an Australian citizen?</th>
<th>Yes</th>
<th>No (if no, evidence of student’s immigration status to be completed)</th>
</tr>
</thead>
</table>

**STUDENT LANGUAGE DETAILS**

<table>
<thead>
<tr>
<th>Does the student speak a language other than English at home?</th>
<th>No, English only</th>
<th>Yes, other – please specify</th>
</tr>
</thead>
</table>

**EVIDENCE OF STUDENT’S IMMIGRATION STATUS (to be completed if student is NOT an Australian citizen)**

<table>
<thead>
<tr>
<th>Permanent resident</th>
<th>Complete passport and visa details section below</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student visa holder</td>
<td>Date of arrival in Australia / / / Date enrolment approved to: / / / EQI receipt number:</td>
</tr>
<tr>
<td>Temporary visa holder</td>
<td>Complete passport and visa details section below</td>
</tr>
<tr>
<td>Other, please specify</td>
<td>Temporary visa holders must obtain an ‘Approval to enrol in a state school’ from EQI</td>
</tr>
</tbody>
</table>

Passport and visa details (to be completed for a student who is NOT an Australian citizen).

NOTE: A permanent resident will have a passport with a permanent residency visa inside worded ‘Holder(s) permitted to remain in Australia indefinitely’.

For students arriving in Australia as refugee or humanitarian entrants, either PL056 Immigration issued card or ‘Document to travel to Australia’ with ‘stay indefinite’ recorded must be sighted by the school.

<table>
<thead>
<tr>
<th>Passport number</th>
<th>Passport expiry date / / /</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visa number</td>
<td>Visa expiry date (if applicable) / / /</td>
</tr>
<tr>
<td>Visa sub class</td>
<td></td>
</tr>
</tbody>
</table>
**EMERGENCY CONTACT DETAILS**

(Other emergency contact details if parents/carers listed previously are not emergency contacts or cannot be contacted)

<table>
<thead>
<tr>
<th>Emergency contact</th>
<th>Emergency contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td></td>
</tr>
<tr>
<td>Relationship (e.g. aunt)</td>
<td></td>
</tr>
<tr>
<td>1st phone contact number*</td>
<td>Work/home/mobile</td>
</tr>
<tr>
<td>2nd phone contact number*</td>
<td>Work/home/mobile</td>
</tr>
<tr>
<td>3rd phone contact number*</td>
<td>Work/home/mobile</td>
</tr>
</tbody>
</table>

**STUDENT MEDICAL INFORMATION** (including allergies)

*Privacy Statement*

The Department of Education and Training (DET) is collecting this medical information in order to address the medical needs of students during school hours as well as during school excursions, school camps, sports and other school activities. DET will not use this information to make a decision about a student’s eligibility for enrolment. The information will only be used by authorised employees of the department and DET will only record, use and disclose the medical information in accordance with the confidentiality provisions at Section 425 of the Education (General Provisions) Act 2006. It is essential that you advise the school before your child’s first day of attendance if he or she has any medical conditions. You must also inform the school administration staff as soon as you are aware of any new medical conditions or a change to medical conditions.

Should your child need to take medication during school hours, an Individual Health Plan, including Emergency Health Plan if relevant, or Authority to Administer Medication Form will need to be completed each year and retained at the office.

- My child does not have any known medical conditions

- Medical conditions (including allergies/sensitivities), symptoms and management (please refer to the list of Medical Condition categories provided)

- Medical conditions (including allergies/sensitivities), symptoms and management (please refer to the list of Medical Condition categories provided)

- Medical conditions (including allergies/sensitivities), symptoms and management (please refer to the list of Medical Condition categories provided)

- Does the student require any medical aids or devices (such as glasses, contact lenses, prosthetics or orthotics)? This is for the purpose of informing planning for school activities such as sports and school excursions.

  | No | Yes, please specify |

- Name of student’s medical practitioner (optional) | Contact number of medical practitioner |

- Do you authorise school staff to contact the student’s medical practitioner for the purposes of seeking advice in cases where an immediate but non-life threatening response is required (for instance, when the student may be on an excursion or sporting event)? (answer only if medical practitioner details have been provided above) | Yes | No |

- Medicare card number (optional) | Position Number |

- Cardholder name (if not in name of student) | |

- Private health insurance company name (if covered) (optional) | Private health insurance membership number (leave blank if company name is not provided) |
## COURT ORDERS

Are there any current Family Court or other court orders concerning the welfare, safety or parenting arrangements of your child/children? Please provide a copy of any relevant current court order.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

## TRAVEL DETAILS

<table>
<thead>
<tr>
<th>Mode of transport to school</th>
<th>Walk</th>
<th>Car</th>
<th>Bus</th>
<th>Bicycle</th>
<th>Train</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## APPLICATION TO ENROL

I hereby apply to enrol my child or myself at...

I understand that supplying false or incorrect information on this form may lead to the reversal of a decision to approve enrolment. I believe that the information I have supplied on this form is true and correct in every particular, to the best of my knowledge.

<table>
<thead>
<tr>
<th>Parent/carer 1</th>
<th>Parent/carer 2</th>
<th>Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>/</td>
<td>/</td>
<td>/</td>
</tr>
</tbody>
</table>
Parental occupation groups for use with parent/carer details

**Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals**

- Senior executive/manager/department head in industry, commerce, media or other large organisation.
- Public service manager (section head or above), regional director, health/education/police/fire services administrator.
- Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director].
- Defence Forces commissioned officer.
- Professionals generally have degrees or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
- Health, education, law, social welfare, engineering, science, computing professional.
- Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer].
- Airports transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller].

**Group 2: Other business managers, arts/media/sportspersons and associate professionals**

- Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.
- Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing].
- Financial services manager [bank branch manager, finance/insurance/insurance broker, credit/lombard officer].
- Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency].
- Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof-reader, sportsperson, coach, trainer, sports official].
- Associate professionals generally have diploma/technical qualifications and support managers and professionals.
- Health, education, law, social welfare, engineering, science, computing technician/associate professional.
- Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager].
- Defence Forces non-commissioned officer.

**Group 3: Tradespeople, clerks and skilled office, sales and service staff**

- Tradespeople generally have completed a four year trade certificate, usually by apprenticeship. All tradespeople are included in this group.
- Clerks [bookkeeper, bank/PO clerk, statistical/secretarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, baking clerk, stores/stock clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer service clerk, admissions clerk].

  **Skilled office, sales and service staff:**
  - Office [secretary, personal assistant, desktop publishing operator, switchboard operator].
  - Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher].
  - Service [aged/disabled/retired/childcare worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor].

**Group 4: Machine operators, hospitality staff, assistants, labourers and related workers**

- Drivers, mobile plant, production/processing machinery and other machinery operators.
- Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper].
- Office assistants, sales assistants and other assistants:
  - Office [typist, word processing/data entry/business machine operator, receptionist, office assistant].
  - Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bistro/conductor, ticket seller, service station attendant, car rental desk clerk, street vendor, telemarketer, shelf stacker].
  - Assistant/aid [trades assistant, school/teacher aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant].
- Labourers and related workers.
- Defence Forces ranks below senior NCO not included above.
- Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/shearer, casual, farmhand, horse trainer, nurseryman, greenskeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/seafood worker].
- Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].

Uncontrolled copy. Refer to the Department of Education and Training Policy and Procedure Register at [http://tris.det.nsw.edu.au](http://tris.det.nsw.edu.au) to ensure you have the most current version of this document.

19/1/2015
<table>
<thead>
<tr>
<th>State Schools Standardised Medical Condition Category List</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquired brain injury</td>
</tr>
<tr>
<td>Allergies/Sensitivities</td>
</tr>
<tr>
<td>Anaaphylaxis</td>
</tr>
<tr>
<td>Airway/lung/breathing - Oxygen required (continuously/periodically)</td>
</tr>
<tr>
<td>Airway/lung/breathing - Suctioning</td>
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<tr>
<td>Airway/lung/breathing - Tracheostomy</td>
</tr>
<tr>
<td>Airway/lung/breathing - Other</td>
</tr>
<tr>
<td>Artificial feeding - Gastrostomy device (tube or button)</td>
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<tr>
<td>Artificial feeding - Nasogastric tube</td>
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<tr>
<td>Artificial feeding - Jejunostomy tube</td>
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<tr>
<td>Artificial feeding - Other</td>
</tr>
<tr>
<td>Asthma</td>
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<tr>
<td>Attention-deficit /Hyperactivity disorder (ADHD)</td>
</tr>
<tr>
<td>Autism Spectrum Disorder (ASD)</td>
</tr>
<tr>
<td>Bladder and bowel - Urinary wetting, incontinence</td>
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<tr>
<td>Bladder and bowel - Faecal soiling, constipation, incontinence</td>
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<tr>
<td>Bladder and bowel - Catheterisation (continuous, clean intermittent)</td>
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<tr>
<td>Bladder and bowel - Stoma site, urostomy, Mirofanoff, MACE, Chair</td>
</tr>
<tr>
<td>Bladder and bowel - Other</td>
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<tr>
<td>Blood disorders - Haemophilia</td>
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<td>Blood disorders - Thalassaemia</td>
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<tr>
<td>Blood disorders - Other</td>
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<tr>
<td>Cancer/oncology</td>
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<tr>
<td>Coeliac disease</td>
</tr>
<tr>
<td>Cystic Fibrosis</td>
</tr>
<tr>
<td>Diabetes - type one</td>
</tr>
<tr>
<td>Diabetes - type two</td>
</tr>
<tr>
<td>Ear hearing disorders - Otitis Media (middle ear infection)</td>
</tr>
<tr>
<td>Ear hearing disorders - Hearing loss</td>
</tr>
<tr>
<td>Ear hearing disorders - Other</td>
</tr>
<tr>
<td>Epilepsy - Seizure</td>
</tr>
<tr>
<td>Eye/vision disorders</td>
</tr>
<tr>
<td>Endocrine disorder - Adrenal hypoplasia, pituitary, thyroid</td>
</tr>
<tr>
<td>Heart/cardiac conditions - Heart valve disorders</td>
</tr>
<tr>
<td>Heart/cardiac conditions - Heart genetic malformations</td>
</tr>
<tr>
<td>Heart/cardiac conditions - Other</td>
</tr>
<tr>
<td>Mental Health - Depression</td>
</tr>
<tr>
<td>Mental Health - Anxiety</td>
</tr>
<tr>
<td>Mental Health - Oppositional defiant disorder</td>
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<tr>
<td>Mental Health - Other</td>
</tr>
<tr>
<td>Muscle/bone/musculoskeletal disorders - spasticity (Botox, Botox)</td>
</tr>
<tr>
<td>Muscle/bone/musculoskeletal disorders - Other</td>
</tr>
<tr>
<td>Skin Disorders - eczema</td>
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<tr>
<td>Skin Disorders - psoriasis</td>
</tr>
<tr>
<td>Swallowing/dysphagia - requiring modified foods</td>
</tr>
<tr>
<td>Swallowing/dysphagia - requiring artificial feeding</td>
</tr>
<tr>
<td>Travel/motion sickness</td>
</tr>
<tr>
<td>Other</td>
</tr>
</tbody>
</table>
Application to enrol in a Queensland State School

This sheet contains information on how to complete the Application for Student Enrolment Form (SEF-1 Version 6).

Entitlement to enrolment
Under the Education (General Provisions) Act 2006 (Qld) a state school must enrol an applicant if they are entitled to enrolment. While not exhaustive, a list of matters which may affect an applicant’s entitlement to enrolment are included on the front cover of the enrolment form.

Questions which must be answered*
The Application for Student Enrolment Form contains a number of questions marked with an (*) which must be answered. These include – Student demographic details, Student address details, Student family details, Religion – Religious Instruction, Country of birth, Emergency contact details, Student medical information and the Application to enrol. Those questions and consent are considered necessary to ensure the school can undertake its administrative and care responsibilities.

Sections of the form not marked (*) are optional. However, failure to complete these sections may result in the school not being eligible for important Federal and State Government funding.

Parent’s occupation and education
All parents across Australia, no matter which school their child attends, are being asked to provide information about family background (answering this question is optional). The main purpose of collecting this information is to promote an education system which is fair for all Australian students regardless of their background.

Sighting of birth certificate
Schools are required to sight a child’s birth certificate. An alternative to a birth certificate will be considered where it is not possible to obtain a birth certificate (e.g. child born in a country without a birth registration system – passport or visa documents will suffice). Mature age students that provide appropriate photographic proof of identity do not need to present a birth certificate.

Court Orders
Any court orders concerning the welfare, safety or parenting arrangements of children should be provided to the school by parents, and the school should also be provided with any new or updated orders.

Name on enrolment form
A child should be enrolled under their legal name as per their birth certificate. There is provision to also record a child’s preferred family and given name. The preferred name will be used on internal school documents such as class rolls. The legal name will appear on semester reports unless specifically requested by parents to use the preferred name only.

Evidence of Student’s Immigration Status
This section is required to be completed by a student who is not an Australian citizen and requires information to be recorded about a student’s passport and visa.

Medical information and emergency contacts
A child’s medical condition, symptoms, management and medication/s must be documented. Medical conditions may include (but are not limited to) seizures/epilepsy, fainting, diabetes, asthma, heart problems, anaphylaxis and allergies (such as food or insect stings). Parents must indicate if they are an emergency contact. Three additional emergency contacts are also required.

Religion – Religious instruction
Parents/carers are asked to identify a child’s religion. From Year 1, your child will be placed in this nominated religious instruction class if it is available.

If this section is marked ‘no religion’ or ‘no religion nominated’ or a response is provided that is not represented within the school’s religious instruction program, your child will receive other instruction in a separate location during the period arranged for religious instruction.

Parents may change these arrangements at any time by notifying the principal in writing.

Office use
This section is to be completed by the school and will assist in documenting specific details in relation to a student’s enrolment, including confirmation of the sighting of documentary evidence such as a student’s birth certificate, passport or visa and student’s mature age status.
CORINDA STATE HIGH SCHOOL
Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Corinda State High School.

Responsibility of student to:
- attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules as outlined in the school’s Responsible Behaviour Plan for Students, including not bringing items to school which could be considered as weapons (e.g. dangerous items such as knives)
- meet homework requirements and wear school’s uniform
- respect the school property.

Responsibility of parents to:
- ensure your child attends school on every school day for the educational program in which they are enrolled
- attend open meetings for parents
- let the school know if there are any problems that may affect your child’s ability to learn
- ensure your child completes homework regularly in keeping with the school’s homework policy
- inform school of student absences and reasons for absences in a timely manner
- treat school staff with respect
- support the authority of school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self-discipline and self-control
- not allow your child to bring dangerous or inappropriate items to school
- abide by school’s instructions regarding access to school grounds before, during and after school hours
- advise Principal if your student is in the care of the State
- keep school informed of any changes to student’s details, such as student’s home address and phone number.

Responsibility of school staff to:
- design and implement engaging and flexible learning experiences for individuals and groups
- inform parents and carers regularly about how their children are progressing design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
- create and maintain safe and supportive learning environments
- support personal development and participation in society
- foster positive and productive relationships with families and the community
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
• clearly articulate the school’s expectations regarding the Responsible Behaviour Plan for Students and the school’s Dress Code policy
• ensure that parents and carers are aware that the school does not have personal accident insurance cover for students
• advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (for example Program of Chaplaincy Services, sports programs)
• set, mark and monitor homework regularly in keeping with the school’s homework policy
• contact parents and carers as soon as is possible if the school is concerned about the child’s school work, behaviour, attendance or punctuality
• deal with complaints in an open, fair and transparent manner in accordance with departmental procedure, Complaints Management – State Schools
• treat students and parents with respect.

I accept the rules and regulations of Corinda State High School as stated in the school policies that have been provided to me as follows via the school website:

• Attendance policy
• Attendance advice
• Bookwork policy
• Bullying & harassment policy
• Complaints policy
• Critical incidents management plan
• Drug education policy
• Homework policy
• ICT use policy
• Managing electronic devices in school
• Plagiarism policy
• Religious instruction
• Responsible behaviour plan
• School representation policy (PDF, 459 KB)
• Student leadership policy (PDF, 561 KB)
• Sun safe policy
• Uniform policy

Student Signature: Parent/Carer Signature: On behalf of Corinda State High School

........................................... ........................................... ...........................................
DIRECTIONS

Please review a copy of the Corinda State High School "ICT - Computer, Network and Internet Acceptable Use Policy and Rules", which includes Terms and Conditions on our school website at corindashs.eq.edu.au

To indicate your commitment to this policy, please fill out the appropriate portions of the following contract completely and legibly. The signature of a parent or guardian is also required.

Please return the contract to the Deputy Principal or the office. Any questions should be addressed to your Form Teacher or HOD Information Services.

STUDENT

Last Name: ..........................................................................................
First Name: ..........................................................................................
Year Level: ..........................  Student Number: ..........................

CONTRACT PORTION OF DOCUMENT

I have read the Corinda State High School "ICT- Computer, Network and Internet Acceptable Use Policy and Rules". I understand and will abide by the stated Terms and Conditions for Corinda State High School. I further understand that violation of the regulations is unethical and may constitute a criminal offence. Should I commit any violation my access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action.

Student signature:...........................................................................

PARENT OR GUARDIAN (If the applicant is under the age of 18 a parent or guardian must also read and sign this agreement).

As the parent or guardian of this student I have read the "ICT-Computer, Network and Internet Acceptable Use Policy and Rules". I understand that this access is designed for educational purposes and Corinda State High School has taken available precautions to eliminate controversial material.

However, I also recognise that it is impossible for Corinda State High School to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. I hereby give my permission to issue an account* for my child and certify that the information contained on this form is correct.

Parent or Guardian (please print): .............................................................
Signature: ..........................................................................................
Date: .................../........../........
Mobile No: ..................................................  Email: ..........................................................
Daytime Phone Number..........................  Evening Phone Number: ..................................

* Account in this context means that a home directory is created for the student on the school file server and the student is issued with a user name and password. Account does not denote a financial liability.
1. PARTICULARS – PARENT / CARER TO COMPLETE

Name to be used in association with the individual’s personal information, image, recording or copyright material: (to be completed by parents/carer)

☐ Full name  ☐ First name only  ☐ No name  ☐ Other: [Print]

2. PARTICULARS – SCHOOLS TO COMPLETE

Description of what is to be created, used, retained or reproduced:
(Image or recording includes photographs, videos, film or sound recordings of the Individual)

☐ Individual’s image  ☐ Individual’s recording  ☐ Individual’s copyright material

Description of copyright material, image, recording or other personal information:

☐ sound recording  ☐ artistic work  ☐ written work  ☐ film  ☐ name  ☐ photograph / image

Where will this information be used (e.g. on the website, newsletter or brochure etc.).

☐ newsletter (uploaded to the web)  ☐ printed promotional material  ☐ advertising  ☐ website

☐ displays  ☐ competitions  ☐ year books / annuals  ☐ local media

What is the timeframe for the individual’s consent (e.g. is it for duration of enrolment? What date or dates?):

For the duration of the Student’s enrolment at Corinda State High School

Which of the websites below will the individual’s personal information or individual work be published on (i.e. permanently published to the public):

☐ School websites: https://corindashs.eq.edu.au

The school websites are publicly accessible by all internet users. The school may share information, photographs and videos related to the school’s programs, activities and initiatives with users through its websites.

☐ School Facebook page: https://www.facebook.com/#!/CorindaSHS

The school Facebook page is publicly accessible by all internet users. The school may share information, photographs and videos related to the school’s programs, activities and initiatives with users through its Facebook page.

☐ School YouTube Channel: https://www.youtube.com/CorindaSHS

The school YouTube channel is publicly accessible by all internet users. The school may share videos related to the school’s programs, activities and initiatives with users through its YouTube channel. The school does not permit users to download its videos uploaded to its YouTube channel. However third party applications may be used to overcome the school’s settings.

☐ School Twitter Profile: @Princorindashs

The school Twitter profile is publicly accessible by all internet users. The school may share information, photographs and videos related to the school’s programs, activities and initiatives with users through its Twitter profile.

☐ Other:

Provide a short description, and the website address, of the other website(s):

3. LIMITATIONS ON CONSENT – PARENT/CARER TO COMPLETE

The Individual or Signatory wishes to limit the consent in the following way:

---

IT IS NOT COMPULSORY FOR YOU TO PROVIDE THIS CONSENT

If you decide not to provide consent, this will not adversely affect academic achievement, or any relationships with teachers or the school.

Uncontrolled Copy. Refer to the Department of Education, Training and Employment Policy and Procedure Register at http://ppr.det.qld.gov.au to ensure you have the most current version of this document.
4. DETAILS

Name of Individual

Address of Individual

Name of School (at which the Individual is enrolled, employed or volunteers) Corinda State High School

Signature of the Individual (if over 18 years of age, or if under 18 years of age and capable of understanding and giving this consent)

Date

Signature of the parent or guardian (required if the Individual is under 18 years)

Date

Name of signing parent or guardian

Address of signing parent or guardian

5. CONSENT GIVEN

On behalf of the individual identified in Section 4 of this Consent Form (the Individual), the person or persons signing this Consent Form (the Signatory)* grant consent to the Department of Education, Training and Employment (the Department), to a State School and to any other Department or Agency of the State of Queensland (the State) to use, record and disclose the Individual’s:

- name, image, recording and any other identifying information specified in the Particulars section of this Consent Form (personal information); and
- copyright material, including their written, artistic or musical works or video or sound recordings specified in the Particulars section of this Consent Form (Individual work).

*Note: If the Individual is under 18 years of age, the Signatory must be a parent or guardian of the Individual. The Individual must also sign if he or she is under 18 and able to give and understand the consent. If the Individual is 18 or older, the Signatory and the Individual will be the same person.

6. PURPOSE

This consent only applies to any use, recording or disclosure of the Individual’s personal information or Individual work, in connection with the Department or the State, for the following purposes:

- any activities engaged in during the ordinary course of the provision of education and training (including assessment) or other purposes associated with the operation and management of the Department or the Individual’s school;
- public relations, promotion, advertising, media and commercial activities. This only includes via the internet and Social Media Websites if the relevant website is identified as a permitted website for the purposes of this consent in the Particulars section of this Consent Form;
- where the material is uploaded to a Social Media website or other website;
- transfer of the personal information outside of Australia in the course of the operation of the website;
- use by the media in relation to the Individual’s participation in school activities or community events, including, for example, dramatic or musical performances, sporting activities and award ceremonies; and
- any other activities identified in the Particulars section of this Consent Form.

7. DURATION

If the Department, the State or another person permitted by them is using the Individual’s personal information or Individual work, or has entered into contractual obligations in relation to the Department’s material that incorporates the Individual’s personal information or Individual work, the consent will continue in relation to that material until the use is complete or until the contractual obligations come to an end. It is not possible for the Signatory or the Individual to withdraw the Individual’s personal information or Individual work or revoke this consent in relation to such existing uses of that material.
If you do wish to revoke or modify this consent in relation to any further new uses of the individual’s personal information or individual work, the individual or the Signatory should send a notice in writing to the person nominated in Section 9 of this Consent Form. After that notice is received, the Department and the State will still be able to continue the existing uses, but will not be able to make any further new use of the individual’s personal information or individual work.

The Signatory acknowledges that where material is uploaded to a Social Media website or other website:
- the use and contractual obligations may be perpetual and irrevocable; and
- it may not be possible to ensure that all copies of the material are deleted or cease to be used, and the Department and the State will not be responsible for doing so.

8. DEFINITIONS

- ‘Use’ includes:
  - to create, make copies of, reproduce, modify, adapt or retain in any form, including by camera, video, digital recorder, webcam, mobile phone or any other device, and
  - to distribute, publish or communicate in any form, including in newsletters and other print media, television and the internet and Social Media websites,
  - in whole or in part, and to permit other persons to do so.
- The Department or the State will not pay the Signatory or the Individual for giving this consent or for the use of the Individual’s personal information or Individual work.
- This Consent Form revokes and replaces all previous consent forms in relation to the use of the Individual’s personal information or Individual work.
- This Consent Form is a legally binding and enforceable agreement between the Signatory and the Department or the State.
- Nothing in this Consent Form limits the rights that the Department or the State reserve in relation to the use of the Individual’s personal information, individual work or other intellectual property under any other law.
- The ‘Department’ and the ‘State’ include the officers and employees of the Department and the State engaged in performing services for the Department and the State.
- ‘Social Media Website’ includes any website operated by a third party which facilitates the uploading and sharing of user generated content, including social and professional networking websites, web forums, blogs and wikis.
- This consent extends to the Department and the State:
  - disclosing the individual’s personal information and Individual work to the Department’s and the State’s agents, contractors and volunteers for the purpose of performing services for the Department and the State; and
  - permitting those persons to use, record and disclose such material to the same extent as the Department and the State are entitled to deal with the Individual’s personal information and Individual work.

9. NOTE

The Department will use its best endeavours to ensure the person signing this Consent Form is authorised to do so, but takes no responsibility for circumstances in which it is misused as to the identity or authority or ability of a person to provide consent.

If you require a copy of this signed Consent Form, or if you wish to revoke this consent, please contact the Principal of the school at which the Individual is enrolled or works or send a request in writing to the District Office.

10. INFORMATION

What is this consent for?

This Consent Form authorises the Department and the State to use the Individual’s personal information and copyright material, together with information about the Individual’s participation in Departmental and State initiatives, for any use by the Department and the State associated with the purposes identified in Section 6 of this Consent Form. The consent covers the entire or partial use of the Individual’s personal information and copyright material in conjunction with other words and images.

For example, the Individual’s personal information and copyright material may appear in school newsletters, magazines, websites (including Social Media Websites) and other school, departmental or State publications, as well as in television advertising, videos, brochures, forms, public relations displays, annual reports, press advertising, internal documents such as manuals, websites, certificates and strategic plans, and posters and other promotional material. There may also be occasions on which the Department may approve the media, such as local newspapers and television stations, using information and copyright material in relation to the Individual (for example, where the Individual is involved in dramatic or musical performances, sporting activities or award ceremonies).

Websites

Individuals and Signatories should be aware that publication of an Individual’s personal information and Individual work on Social Media Websites is similar to publication in newsletters, magazines, brochures, etc, however publication on Social Media Websites is publication of that material to the world at large.

Individuals and Signatories should be aware that the publication of an Individual’s personal information and Individual work, by the Department or the State, on a Social Media Website typically constitutes a permanent and publicly available record of that material. This means that anyone may be able to copy and use an Individual’s personal information and Individual work that has been published on a Social Media Website for any purpose and without the consent or knowledge of the Department, the State or the Individual. Individuals or Signatories should not grant their consent to the Department or the State to use an Individual’s personal information or Individual work in connection with a Social Media Website if the Individual or Signatory does not agree to the material being permanently available to the public.

If an Individual’s personal information or Individual work is published on a Social Media Website, that material will be governed by the privacy policy and terms of use of the relevant Social Media Website. The Department or State cannot reasonably control how an Individual’s personal information or Individual work is used by third parties once the material has been published on a Social Media Website.
What is copyright material?

An individual’s copyright material may include written work (e.g. stories and poems), paintings, pictures, drawings, designs, photographs, videos, films, music, performance, recordings, computer programs, websites, sculptures, fashion, metal- or wood-works made by them or to which they contributed. In the case of students, it includes, but is not limited to, work that they create in the course of their studies during the time they are enrolled at a State school. These materials may form part of their academic assessment or be part of their studies generally and may attract copyright.

The Department understands that students and volunteers generally own the intellectual property rights in the material they create and that this Consent Form is not meant to transfer the individual’s ownership of the intellectual property in their copyright material.

This Consent Form does not provide for copyright consent in relation to copyright works an individual creates in the course of employment (whether or not the material is created in normal work hours or using departmental facilities or equipment). Where copyright material is created by an individual employee while performing their duties under the terms of their employment, the copyright is owned by the individual employee (section 35 Copyright Act 1968). There are limited exceptions to this including, for example, where the copyright material is created by an employee pursuant to a prior agreement with the employer.

Generally, the deciding factor is whether the employee is performing their official duties. In addition, section 176 of the Copyright Act 1968 applies where the work was created by or under the direction or control of the State. However, moral rights may still apply to copyright material created by an employee. The Queensland Public Sector Intellectual Property Principles provide further information on intellectual property. If as an employee you have any further queries about the ownership of the intellectual property in respect of the works you create you should contact the Legal and Administrative Law Branch.

What is personal information?

Personal information includes information or opinions, whether true or not, about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion. This includes the individual’s name, image or video or sound recording. It also includes the individual’s educational information such as the individual’s assessment and results, and health information and court orders provided to the Department, where such information may enable the individual to be identified.

What happens to the Consent Form once it is completed and signed?

The Consent Form is retained by the Department and it will be placed on the individual’s file and/or the project file. The individual or signatory may request a copy of the signed form by contacting the Principal of the school.

What if I give my consent and later change my mind?

This consent will be in effect from the date the Consent Form is signed. The Department and the State will then start using the individual’s personal information and Individual work to create material incorporating the individual’s personal information and individual work and entering into contractual obligations in relation to that material.

If you wish to later modify or revoke this consent, the individual or the signatory should send a notice in writing to the person nominated in Section 4 of this Consent Form. After that notice is received, the Department and the State will not make any new additional use of the Individual work, but any existing uses will continue.

Where the Department or another person uploads material to a Social Media Website or other website, it may need to accept contractual obligations that are perpetual and irrevocable. It may not be possible to ensure that all copies of the material are deleted or cease to be used, and the Department and the State cannot take responsibility for doing so.

Privacy

The consent to the recording, use and disclosure of the individual’s personal information and individual work is required in accordance with the Copyright Act 1968 (Cth), the Education (General Provisions) Act 2006 and the Information Privacy Act 2009. Personal information will be stored securely. The Department will only disclose the individual’s personal information in accordance with your consent, except where authorised or required by law. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, or if you have a concern or complaint about the way the individual’s personal information has been collected, used, stored or disclosed, please contact the school.
### Payment Arrangement

**SRS with Early bird before 20/1/17**
- $260.00

**SRS after 20/1/17**
- $280.00

**SRS- $280.00 payable by three instalment as outlined below.**

<table>
<thead>
<tr>
<th>Instalment</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>$93.33</td>
</tr>
<tr>
<td>2nd</td>
<td>$93.33</td>
</tr>
<tr>
<td>3rd</td>
<td>$93.33</td>
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</tbody>
</table>

**TOTAL $**

<table>
<thead>
<tr>
<th>Date Paid:</th>
</tr>
</thead>
</table>

### Payment Method:
- Centrelink Deduction - Payment by Centrelink deduction can be arranged through the school administration
- EFT - Payment by EFT can be made to the school bank account BSB: 064-144 Account Number 00902300. To ensure correct identification of the payment, please ensure that the EFT payment reference clearly includes the STUDENT NAME, along with the characters SRS, and Student EQ ID number: eg. Polly Smith SRS 11111111
- EFTPOS (Credit/Debit Card) MasterCard or Visa only
  - Cheque Cheque payments to be made out to Corinda State High School, crossed Account Payee Only Not Negotiable

I hereby authorise the school to debit my:  
- [] MasterCard  
- [] Visa  
- [] Amount: $ 

<table>
<thead>
<tr>
<th>Card Number:</th>
<th>Expiry Date:</th>
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<td></td>
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</tbody>
</table>

Name of cardholder as it appears on the card: 

<table>
<thead>
<tr>
<th>Signature of cardholder:</th>
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</thead>
</table>
Purpose of the Scheme

1. In accordance with the Education (General Provisions) Act 2006, the cost of providing instruction, administration and facilities for the education of students enrolled at State schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
2. Parents/carers are directly responsible for providing textbooks and other personal resources for their children while attending school. In recognition that these costs can be high, the school operates a Student Resource Scheme (the “scheme”) that enables a parent/carer to enter into an agreement with the school that, for a specified annual participation fee, provides for the temporary use by the student of prescribed textbooks and/or other resources, and/or the purchase of consumables and materials for the student.
3. A Student Resource Scheme is separate to and distinct from a request for a voluntary financial contribution.

Benefits of the Scheme

4. The purpose of the scheme is to provide the parent/carer with a cost effective alternative to purchasing the prescribed textbooks and/or resources elsewhere, through reduced prices gained from the school’s bulk purchasing practices.
5. The scheme also ensures that students have consistent personal resources for their education, and saves the parent/carer time and money in sourcing the prescribed materials elsewhere.
6. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.

Participation in the Scheme

7. Participation in the scheme is voluntary, and there is no obligation on a parent to participate in the scheme. A parent’s decision to participate or not is based on consideration of the value afforded to them by the scheme.
8. The completed and signed Participation Agreement Form should be returned to the school by the advertised date to indicate participation or non-participation in the scheme.
9. If a parent/carer chooses to participate in the scheme and completes the Participation Agreement Form, a participation fee will be due and payable by the parent/carer for the items provided by the scheme to the student.
10. Payment of the participation fee is a requirement for continued participation in the scheme. An unpaid fee will be subject to the school’s debt collection processes.
11. Without limiting any other right to participate in the textbook and resource scheme shall inform the school by completing the Participation Agreement Form and returning it to the Administration Office. Arrangements will be made for the parent/carer of students in Years 8 to 12 or of secondary education age to be paid the value of the Textbook and Resource Allowance for each of their eligible children.
12. The Principal may choose not to participate in the scheme is responsible for providing the student with all items that would otherwise be provided to the student by the scheme as detailed on the Non-Participation Form and Subject Requirements list to enable the student to engage with the curriculum.

Parents and Citizens’ Association Support of the Scheme

13. The operation of the Student Resource Scheme is discussed annually at a meeting of the Parents and Citizens’ Association. Parents/carers are extended an invitation to attend this meeting and provided with an opportunity to express their opinions. A vote is taken at this meeting on supporting the operation of the scheme.

Textbook and Resource Allowance

14. The Queensland Government provides financial assistance to parents/carers of students in Year 8 to 12 or of secondary education age, attending State and approved non-State schools, to offset the costs of textbooks and other resources. Assistance is provided in the form of a Textbook and Resource Allowance which is paid once a calendar year through the school. Parents/carers have the option to receive the allowance directly from the school or an an offset of fees associated with participation in the school’s Student Resource Scheme. This option is made available to each parent annually by the school. Current allowance rates are available from http://education.qld.gov.au/finance/grants/fund/yrhp/html/jsp-stu.html

Payment Arrangements

15. The full amount of the participation fee may be made by BPAY, Centrelink deduction (arranged through the school), EFT (electronic funds transfer), EFTPOS (Debit Card; MasterCard, Visa) cheque or cash.
16. For payment made by direct deposit (EFT) to the bank account indicated on the front of this form, please ensure that the payment reference includes the reference as indicated on the front of this form. The acknowledgement from your financial institution of the successful electronic transfer of funds should be printed and retained as your record of payment.
17. Payment of the participation fee may be made in whole or by instalment as indicated on the Participation Agreement Form or for another amount as approved by the Principal.
18. For payments made in person by cash, cheque or credit/debit card, a receipt will be provided to the payer. Where payments are received by other methods, a receipt will be provided on request. Al receipts and documentation on the scheme should be retained by the parent/carer for future reference and possible taxation purposes.

Parent/Carer Experiencing Financial Difficulties

19. A parent/carer wishing to participate in the Student Resource Scheme and experiencing financial hardship is encouraged to contact the school administration to discuss how their financial obligations can be met throughout the school year or to negotiate alternative arrangements that may be available to accommodate their individual circumstances. Centrelink deduction is a payment option offered by the school. All discussion will be held in the strictest confidence.
20. The onus of proof of being so affected is on the parent/carer, and might include a current Health Care Card or other evidence to establish financial hardship.
21. Any concessions given to the participation fee will be at the discretion of the Principal.

Terms and Conditions of Participation in the Scheme

22. For the purposes of the scheme, where a student is living independent of his/her parents, reference in the terms and conditions to “parent/Carer” is a reference to the independent student.
23. Where a parent/carer chooses to join the scheme and completes a Participation Agreement Form, an annual participation fee will be due and payable by the parent/carer to the Student Resource Scheme.
24. In return for payment of the participation fee, the scheme will provide the participating student with textbooks and/or resources, consumables and materials as listed on the Benefits enjoyed by joining the Scheme, when due for student’s use.
25. Payment of the participation fee is to be made according to the payment arrangement option indicated by the parent/carer on Participation Agreement Form, or as otherwise approved by the Principal.
26. Non-payment of the participation fee by the designated payment date(s) will generate a reminder notice to the parent/carer from the school once per term. The Principal may thereafter undertake debt recovery action for the overdue participation fee including, where warranted, referral to an external debt collection agency. This may result in extra costs being incurred by the parent/carer.
27. Where non-payment of the participation fee results in the Principal may take in accordance with these terms and conditions, subject to 26 above, the Principal may withdraw a student’s participation in the scheme due to non-payment of a participation fee, and/or may require the return of items provided by the scheme for the temporary use of the student, and/or may withhold the giving of any further items under the scheme until the debt is paid.
28. The return of any item is at the parent/carer’s discretion to exclude a student from attending school and activities.
29. The scheme provides the entire package for the specified participation fee, and is not available in parts unless specifically provided for by the school in the fee structure.
30. All textbooks and resources provide for temporary use by the student. Replacement cost is the cost of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken including, where warranted, referral to an external debt collection agency. This may result in extra costs being incurred by the parent/carer.
31. Textbooks and resources provided for temporary student use by the scheme shall be kept in good condition by the student. The school Administration Office shall be notified immediately of the loss or negligent damage to any issued item. Where an issued item is lost or negligently damaged, parents/carers will be responsible for payment of the scheme for the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken including, where warranted, referral to an external debt collection agency. This may result in extra costs being incurred by the parent/carer.
32. Where a student enters the scheme after the first week of school, a pro-rata participation fee will apply, calculated on a 40 week school year basis.
33. If a student, having paid a participation fee, leaves the school through the year, a pro-rata refund will be made to the parent/carer, calculated on the participation fee paid, less the cost of consumed materials, replacement cost of items lost or negligently damaged, course fees for certificates undertaken, administration and diary costs, plus the pro-rata Textbook and Resource Allowance calculated on a 40 week school year basis.
34. As the scheme operates for the benefit of participating parents/carers and is funded solely from participation fees. Resources provided by the scheme will not be issued to students whose parents/carers choose not to participate in the scheme.