



Student family name	<i>Legal name per birth certificate</i>
Student given name	<i>Legal name per birth certificate</i>
Student Date of Birth	

Please complete the questions below and upload document to your student's online enrolment form.

Enrolment Reason

Please tell us why you have chosen to apply to enrol at Corinda State High School

- In-Catchment resident
- Selective Entry Programs
- Other

If you selected "Other", please provide reason/s here:

Applications for years 8 – 12

Please indicate the reason for leaving previous school.

- Relocation of address / Custody change
- Relocation from interstate / overseas
- Preferred subjects unavailable
- Transfer from private education sector
- Unable to attend school regularly
- Other reason

Other/any further comments:



Instrumental Music

Were you a member of instrumental music program at a previous school? Yes No

Do you wish to continue in Instrumental Music in High School? Yes No

Do you own an instrument? Yes No

Please list instruments played:

Financial Responsibility

As per Education Queensland guidelines, schools should not enter into shared invoicing arrangements, eg 50/50, and it is a matter for the parents to determine who pays the invoiced fees unless court/legal orders explicitly direct otherwise.

Please nominate the parent accepting financial responsibility for this student by signing below.

Parent name:

Date:

Signature of parent accepting financial responsibility:



Unique Student Identifier (USI) Permission

As part of the curriculum at Corinda State High School, every student in the Senior School will access Vocational Education and Training (VET) courses within their chosen programme of study. In our school, these compulsory VET courses provide students with:

- Additional Learning credits towards attainment of their Queensland Certificate of Education (QCE);
- Access to education and training that develops employability skills and ability, and;
- A nationally recognised qualification that can be used to transition to further education, training or employment.

As part of the Australian Government compliance framework for VET, all students who are studying a VET course are required to register for a Unique Student Identifier (USI). It is necessary that each student has a USI so that the school and/or other VET providers can issue certifications to students and allow this learning to be recognised for QCE attainment.

All students will be given instruction and guidance in creating their own USI throughout the course of their senior schooling at Corinda State High School, however should your student require any assistance in this process, we require parental permission.

Please sign below to provide the Head of Senior Schooling with:

- written permission to create the USI on behalf of your student (if required)
- Collect the required identification documents and bring them to school when requested
- Work with the student to create a USI following the instructions on the Australian Government's Unique Student Identifier website: <http://usi.gov.au/Pages/default.aspx>

Student's Full Legal Name: _____

Parent name: _____

Date: _____

Signature of parent accepting financial responsibility: _____



Parental occupation groups for use with parent/carer details**Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals**

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager [section head or above], regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces commissioned officer

Professionals generally have degrees or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

Health, education, law, social welfare, engineering, science, computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller].

Group 2: Other business managers, arts/media/sportspeople and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof-reader, sportsperson, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals

Health, education, law, social welfare, engineering, science, computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer.

Group 3: Tradespeople, clerks and skilled office, sales and service staff

Tradespeople generally have completed a four year trade certificate, usually by apprenticeship. All tradespeople are included in this group

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff:

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refugee/childcare worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor].

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]

Office assistants, sales assistants and other assistants:

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].

Group 8: Have not been in paid work in the last 12 months

Uncontrolled copy. Refer to the Department of Education Policy and Procedure Register at <https://ppr.qld.gov.au/pp/enrolment-in-state-primary-secondary-and-special-schools-procedure> to ensure you have the most current version of this document.

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State schools standardised medical condition category list

Acquired brain injury
Allergies/Sensitivities
Anaphylaxis
Airway/lung/breathing - Oxygen required (continuously/periodically)
Airway/lung/breathing - Suctioning
Airway/lung/breathing - Tracheostomy
Airway/lung/breathing - Other
Artificial feeding - Gastrostomy device (tube or button)
Artificial feeding - Nasogastric tube
Artificial feeding - Jejunostomy tube
Artificial feeding - Other
Asthma
Asthma – student self-administers medication
Attention-deficit /Hyperactivity disorder (ADHD)
Autism Spectrum Disorder (ASD)
Bladder and bowel - Urinary wetting, incontinence
Bladder and bowel - Faecal soiling, constipation, incontinence
Bladder and bowel - Catheterisation (continuous, clean intermittent)
Bladder and bowel - Stoma site, urostomy, Mitrofanoff, MACE, Chair
Bladder and bowel - Other
Blood disorders - Haemophilia
Blood disorders - Thalassaemia
Blood disorders - Other
Cancer/oncology
Coeliac disease
Cystic Fibrosis
Diabetes - type one
Diabetes - type two
Ear/hearing disorders - Otitis Media (middle ear infection)
Ear/hearing disorders - Hearing loss
Ear/hearing disorders - Other
Epilepsy - Seizure
Eye/vision disorders
Endocrine disorder - Adrenal hypoplasia, pituitary, thyroid
Heart/cardiac conditions - Heart valve disorders
Heart/cardiac conditions - Heart genetic malformations
Heart/cardiac conditions - other
Mental Health - Depression
Mental Health - Anxiety
Mental Health - Oppositional defiant disorder
Mental Health - Other
Muscle/bone/musculoskeletal disorders - spasticity (Baclofen Pump)
Muscle/bone/musculoskeletal disorders - Other
Skin Disorders - eczema
Skin Disorders - psoriasis
Swallowing/dysphagia - requiring modified foods
Swallowing/dysphagia - requiring artificial feeding
Transfer & positioning difficulties
Travel/motion sickness
Other

Uncontrolled copy. Refer to the Department of Education Policy and Procedure Register at <https://ppr.qld.gov.au/pp/enrolment-in-state-primary-secondary-and-special-schools-procedure> to ensure you have the most current version of this document.

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Student Resource Scheme - Participation Agreement Form

The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

I wish to make payment each year by:

- A single payment for the full year's fee
 Term instalments (paid over the first 3 terms)

A negotiated instalment plan via direct debit, Centrepay or other payment method. Please email: bsm@corindashs.eq.edu

Participation

YES I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.

NO I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme. I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

Student Details

I agree to the above made selection, until such point as I inform the school otherwise. Form return date: _____

Student name: _____

Year level: _____

Parent name: _____

Parent signature: _____

Date: _____



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Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.

Terms and Conditions of the Student Resource Scheme

Definitions

Definition

1 Reference to a "parent" is in accordance with the definition in the Education (*General Provisions*) Act 2006 and refers equally to an independent student.

Purpose of the SRS

2 In accordance with the Act, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.

3 Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.

4 The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

Participation in the SRS

5 Participation in the SRS is optional and parents are under no obligation to participate.

6 The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.

7 Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.

8 Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.

9 This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.

10 Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.

11 Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.

12 Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.

13 Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.

14 Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15 Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.

16 The school will provide non-participating parents with a list of resources the parents are required to supply for their child.

17 All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.

18 As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

19 SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.

20 In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.

21 The resources, as determined and advised by the school may be:

- retained by the student and used at their discretion; or

- used/consumed by the student in the classroom; or
- hired to the student for their personal use for a specified period of time.

22 All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.

23 Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.

24 The school administration office must be notified immediately of the loss or damage to any hired item.

25 Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.

26 The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.

27 Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28 Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.

29 Payment of the participation fee must be made as per the payment methods nominated by the school.

30 Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31 Payment of the participation fee is a requirement for continued participation in the SRS.

32 Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure <https://ppr.qed.qld.gov.au/pp/debtmanagement-procedure>

Parents' Experiencing Financial Hardship

33 Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.

34 Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.

35 The onus of proof of financial hardship is on the parent.

36 The school may require annual proof of continuing financial hardship.

37 All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates <https://education.qld.gov.au/about-us/budgets-fundinggrants/grants/parents-and-students/textbook-resource-allowance>.

- The TRA is used to offset the fees associated with participation in the SRS.

- Parents not participating in the SRS will receive the TRA directly from the school.

- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment





Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Corinda State High School.

Responsibility of student to:

- attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules/expectations as outlined in the school's Responsible Behaviour Plan for Students
- meet homework requirements and adhere to the dress code as outlined in the school uniform policy
- respect the school property.

Responsibility of parents to:

- ensure your child attends school on every school day for the educational program in which they are enrolled
- inform the school of the reason for any absence in a timely manner
- attend open meetings for parents
- let the school know if there are any problems that may affect your child's ability to learn
- ensure your child completes homework regularly in keeping with the school's homework policy
- treat all school staff with respect
- support the authority of school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self-discipline and self-control
- not allow your child to bring dangerous or inappropriate items to school
- abide by school's instructions regarding access to school grounds before, during and after school hours
- advise principal if your child is in out-of-home care
- keep school informed of any changes to your contact details or your child's details, such as home address, email address and phone number
- ensure the school is aware of any changes to your child's medical details
- ensure payment of all invoices for subject levies and Student Resource Scheme within the nominated timeframes. **

Responsibility of school staff to:

- design and implement engaging and flexible learning experiences for individuals and groups of students
- inform parents and carers regularly about how their children are progressing
- design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
- create and maintain safe and supportive learning environments
- support personal development and participation in society for students
- foster positive and productive relationships with families and the community
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set high standards in work and behaviour





- clearly articulate the school's expectations regarding the Responsible Behaviour Plan for Students and the Student Dress Code policy
- ensure that parents and carers are aware that the school does not have personal accident insurance cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (for example Program of Chaplaincy Services, sports programs)
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- notify parents of an unexplained absence of their child as soon as practicable on the day of the student's absence (allowing time for parents to respond prior to the end of the school day)
- deal with complaints in an open, fair and transparent manner in accordance with departmental policy
- treat students and parents with respect.

Policies provided at enrolment:

- Responsible Behaviour Plan for Students
- Student Dress Code

Additional policies are available on our website <https://corindashs.eq.edu.au/our-school/rules-and-policies/>:

I acknowledge:			
<ul style="list-style-type: none">• That I have read and understand the responsibilities of the student, parents/carers and school staff as outlined above.• That the information about the school's current programs and services is clear.• That I will accept and abide by the Responsible Behaviour Plan for students (Student Code of Conduct) during the full period of enrolment.• That I am required to wear the school uniform in accordance with the Uniform policy.			
Student Signature		Date	
Parent/Carer Signature		Date	
On behalf of Corinda State High School		Date	

****Please Note:** Charges for participation in the Student Resource Scheme (SRS) and subject fees will be issued to the parent providing consent to participate in the SRS Agreement form. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed or Court/legal orders are supplied.





Introduction to the State School Consent Form (attached) for Corinda State High School

This letter is to inform you about how we will use your child's personal information and student materials. It outlines:

- what information we record
- how we will use student materials created during your child's enrolment.

Examples of personal information which may be used and disclosed (subject to consent) include part of a person's name, image/photograph, voice/video recording or year level.

Your child's student materials:

- are created by your child whether as an individual or part of a team
- may identify each person who contributed to the creation
- may represent Indigenous knowledge or culture.

Purpose of the consent

It is the school's usual practice to take photographs or record images of students and occasionally to publish limited personal information and student materials for the purpose of celebrating student achievement and promoting the school and more broadly celebrating Queensland education.

To achieve this, the school may use newsletters, its website, traditional media, social media or other new media as listed in the 'Media Sources' section below.

The State School Consent Form may, at your discretion, provide consent for personal information and a licence for the student materials to be published online or in other public forums. It also allows your child's personal information and student materials to be presented in part or alongside other students' achievements.

The school needs to receive consent in writing before it uses or discloses your child's personal information or student materials in a public forum. The attached form is a record of the consent provided.

It should be noted that in some instances the school may be required by the *Education (General Provisions) Act 2006* (Qld) or by law to record, use or disclose the student's personal information or materials without consent (e.g. assessment of student materials does not require further consent).

Voluntary

There will not be any negative repercussions for not completing the State School Consent Form or for giving limited consent. All students will continue to receive their education regardless of whether consent is given or not.

Consent may be limited or withdrawn

Consent may be limited or withdrawn at any time by you.

If you wish to limit or withdraw consent please notify the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address.





until the limit is clarified to the school's satisfaction.

Due to the nature of the internet and social media (which distributes and copies information), it may not be possible for all copies of information (including images of student materials) once published by consent, to be deleted or restricted from use.

The school may take down content that is under its direct control, however, published information and materials cannot be deleted and the school is under no obligation to communicate changes to consent with other entities/ third parties.

Media sources used

Following is a list of online and social media websites and traditional media sources where the school may publish your child's personal information or student materials subject to your consent.

- School website: <https://corindashs.eq.edu.au>
- Facebook: <https://facebook.com/corindaSHS>
- YouTube: <https://www.youtube.com/user/CorindaSHS>
- Instagram: n/a
- Twitter: <https://twitter.com/Princorindashs>
- LinkedIn: n/a
- Other: n/a
- Local newspaper
- School newsletter
- Traditional and online media, printed materials, digital platforms' promotional materials, presentations and displays.

The State School Consent Form does not extend to P&C run social media accounts or activities, or external organisations.

Duration

The consent applies for the period of enrolment or another period as stated in the State School Consent Form, or until you decide to limit or withdraw your consent.

During the school year there may be circumstances where the school or Department of Education may seek additional consent.

Who to contact

To return a consent, express a limited consent or withdraw consent please contact the Enrolment Officer, Ph: 3379 0222, Email: enrol@corindashs.eq.edu.au.

The Enrolment Officer should be contacted if you have any questions regarding consent.



State School Consent Form

1 IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES

- **Parent/carer to complete**
- **Mature/independent students may complete on their own behalf** (if under 18 a witness is required).

(a) Full name of individual:

(b) Date of birth:

(c) Name of school: Corinda State High School

(d) Name to be used in association with the person's personal information and materials* (please select):

Full Name First Name No Name Other Name

**Please note, if no selection is made, only the Individual's first name will be used by the school. However, the school may choose not to use a student's name at its discretion.*

2 PERSONAL INFORMATION AND MATERIALS COVERED BY THIS CONSENT FORM

(a) **Personal information** that may identify the person in section 1:

- ▶ Name (as indicated in section 1) ▶ Image/photograph ▶ School name
- ▶ Recording (voices and/or video) ▶ Year level

(b) **Materials** created by the person in section 1:

- ▶ Sound recording ▶ Artistic work ▶ Written work ▶ Video or image
- ▶ Software ▶ Music score ▶ Dramatic work

3 APPROVED PURPOSE

If consent is given in section 6 of the form:

- The personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) by the school, the Department of Education (DoE) and the Queensland Government for the following purposes:
 - Any activities engaged in during the ordinary course of the provision of education (including assessment), or other purposes associated with the operation and management of the school or DoE including to publicly celebrate success, advertising, public relations, marketing, promotional materials, presentations, competitions and displays.
 - Promoting the success of the person in section 1, including their academic, sporting or cultural achievements.
 - Any other activities identified in section 4(b) below.
- The personal information and materials (as detailed in section 2) may be disclosed (published) for the above purposes in the following:
 - the school's newsletter and/or website;
 - social media accounts, other internet sites, traditional media and other sources identified in the 'Media Sources' section of the explanatory letter (attached);
 - year books/annuals;
 - promotional/advertising materials; and
 - presentations and displays.

4 TIMEFRAME FOR CONSENT

School representative to complete.

- (a) Timeframe of consent: duration of enrolment.
- (b) Further identified activities not listed in the form and letter for the above timeframe: Duration of Enrolment

5 LIMITATION OF CONSENT

The Individual and/or parent wishes to limit consent in the following way:

6 CONSENT AND AGREEMENT

► CONSENTER – I am (tick the applicable box):

- parent/carer of the identified person in section 1
 the identified person in section 1 (if a mature/independent student or employee including volunteers)
 recognised representative for the Indigenous knowledge or culture expressed by the materials

I have read the explanatory letter, or it has been read to me. I have had the opportunity to ask questions about it and any questions that I have asked have been answered to my satisfaction. By signing below, I consent to the school recording, using and/or disclosing (publishing) the personal information and materials identified in section 2 for the purposes detailed in section 3. By signing below, I also agree that this State School Consent form is binding. For the benefit of having the materials (detailed in section 2) promoted as DoE may determine, I grant a licence for such materials for this purpose. I acknowledge I remain responsible to promptly notify the school of any third party intellectual property incorporated into the licensed materials. I accept that attribution of the identified person in section 1 as an author or performer of the licensed materials may not occur. I accept that the materials licensed may be blended with other materials and the licensed materials may not be reproduced in their entirety.

Print name of student

Print name of consenter

Signature or mark of consenter Date

Signature or mark of student (if applicable) Date

SPECIAL CIRCUMSTANCES

If the form is required to be read out (whether in English or in an alternative language or dialect) to a parent/carer or Individual student; or when the consenter is an independent student and under 18 the section below must be completed.

► WITNESS – for consent from an independent student or where the explanatory letter and State School Consent Form were read

I have witnessed the signature of an independent student, or the accurate reading of the explanatory letter and the State School Consent Form was completed in accordance with the instruction of the potential consenter. The individual has had the opportunity to ask questions. I confirm that the individual has given consent freely and I understand the person understood the implications.

Print name of witness

Signature of witness Date

► Statement by the person taking consent – when it is read

I have accurately read out the explanatory letter and State School Consent Form to the potential consenter, and to the best of my ability made sure that the person understands that the following will be done:

1. the identified materials will be used in accordance with the State School Consent Form
2. reference to the identified person will be in the manner consented
3. in accordance with procedures DoE will cease using the identified materials from the date DoE receives a written withdrawal of consent.

I confirm that the person was given an opportunity to ask questions about the explanatory letter and State School Consent Form, and all the questions asked by the consenter have been answered correctly and to the best of my ability. I confirm that the individual has not been coerced into giving consent, and the consent has been given freely and voluntarily.

A copy of the explanatory letter has been provided to the consenter.

Print name and role of person taking the consent

Signature of person taking the consent Date

Privacy Notice

The Department of Education (DoE) is collecting your personal information on this form in order to obtain consent for the use and disclosure of the student's personal information. The information will be used and disclosed by authorised school employees for the purposes outlined on the form. Student personal information collected on this form may also be used or disclosed to third parties where authorised or required by law. This information will be stored securely. If you wish to access or correct any of the personal student information on this form or discuss how it has been dealt with, please contact your student's school in the first instance.

Uncontrolled copy. Refer to the Department of Education Policy and Procedure Register at <http://ppr.det.qld.gov.au/> to ensure you have the most current version of this document.

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**Queensland
Government**



Information Communication Technology - Acceptable Use Agreement

Student Agreement

This agreement is effective for the duration of the student’s enrolment at Corinda State High School.

- I understand that the school’s ICT network provides me with access to a range of essential learning tools, including the internet.
- While I have access to the school's ICT network: I will only use it for educational purposes; I will not participate in anything that is illegal, dangerous or offensive; and I will not reveal my password or allow anyone else to use my school account *.
- Specifically in relation to e-mail and internet usage, should I encounter any material that is illegal, dangerous or offensive, I will: clear any offensive pictures or information from my screen; and immediately and quietly inform my teacher.
- I will not: reveal home addresses or phone numbers - mine or that of any other person; or use the school's ICT network (including the internet) to annoy or offend anyone else.
- I understand that if the school decides I have broken the rules for using its ICT network, appropriate action will be taken, which may include loss of access to the network (including the internet) for some time.
- Further information regarding expectations and consequences is outlined in the school documents: [Student Code of Conduct](#) and [Managing Electronic Devices in School](#)

***Account in this context means that a home directory is created for the student on the school file server and the student is issued with a user name and password. Account does not denote a financial liability.**

Parent / Guardian Agreement

I have read and understand the Information Communication Technology Acceptable Use Policy and Agreement.

- I understand that the school provides my child with access to the school's network (including the internet) for valuable learning experiences. In regards to internet access, I understand that this will give my child access to information on computers from around the world; that the school cannot control what is on those computers; and that a small part of that information can be illegal, dangerous or offensive.
- I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information should depend finally upon responsible use by students/my child. Additionally, I will ensure that my child understands and adheres to the school's Responsible Behaviour Plan/Code of Conduct and will not engage in inappropriate use of the school's ICT network.
- I believe (name of student) understands this responsibility, and I hereby give my permission for him/her to access and use the school's ICT network (including the internet) under the school rules. I understand that students breaking these rules will be subject to appropriate action by the school. This may include loss of access and usage of the school's ICT network for some time.

I acknowledge:

I acknowledge that I have read and understand the responsibilities of the student, parents/carers and the school staff outlined above.

Student signature _____ Date _____

Parent/Carer signature _____ Date _____





Information Technology Third Party Consent Form

Dear Parent / Guardian

The use of web based educational resources has risen steadily over the last decade and are increasingly being used by teachers across Queensland to improve student learning outcomes.

Our school and teachers make decisions about the best technology to meet the needs of our students. Sometimes it is beneficial for students to utilise services provided by third party web based providers.

Corinda State High School wishes to utilise the third party web based service provider/s listed below to aid students learning. For your student to use the service the teacher will need to register them as a user. Registering with these providers requires student personal information to be disclosed to the provider of the service. In the case of the services outlined below they are private companies that are hosted *onshore in Australia/and/or/outside of Australia*. Outside of Australia means that data that is entered to register for these sites will be stored on servers that are not based in Australia and therefore are not bound by Queensland's privacy laws. Registration may include disclosing the following information about your student:

- Student Name
- Student ID
- Age
- Year group
- Class Teacher and
- Student email.

We need your permission for the registration and use of these sites by your student.

Note: It is not compulsory for you to provide this consent – If you decide not to provide consent, this will not adversely affect academic achievement, or any relationships with teachers or the school.

Before you complete this consent form it is important that you understand the reasons that these websites collect this information, what will be done with it, who else may have access to it and where the data is stored. This information can be found in the hyperlinks below referring to each website's terms and conditions and/or privacy policy.

Please read these and ensure that you understand the implications of using this service before giving your consent. If you have any queries around the storage of student's information, please feel free to contact [ICT Department](#) or your [Class Teacher](#) on 07 3379 0222





Student family name	<i>Legal name per birth certificate</i>
Student given name	<i>Legal name per birth certificate</i>
Year level	<input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12

Please **Tick the boxes where you consent** to your child's information being provided to each of the third party providers for the provision of an educational service.
Additional Information on all services are listed in this document

Communications	Classroom Activities	Digital Resources	
<input type="checkbox"/> SkoolBag	<input type="checkbox"/> Accelerated Reader <input type="checkbox"/> Education Perfect <input type="checkbox"/> Mathletics <input type="checkbox"/> Via Character <input type="checkbox"/> WordFlyers <input type="checkbox"/> Write That Essay	<input type="checkbox"/> ClickView <input type="checkbox"/> EBSCO <input type="checkbox"/> Jacaranda Online <input type="checkbox"/> LearnPath Guides <input type="checkbox"/> NelsonNet <input type="checkbox"/> Oliver – OPAC	<input type="checkbox"/> Online Library <input type="checkbox"/> Oxford University Press <input type="checkbox"/> Pearson <input type="checkbox"/> ReadCloud <input type="checkbox"/> Stile <input type="checkbox"/> Turnitin

As a parent or guardian of this student, I have read the terms of use and privacy policy of each of the websites listed. I understand that my student's personal information will be provided to these third party software providers for the purpose of my student's registration and use of the software programs and that this information may be stored outside of Australia.

I acknowledge:

- That I have read and understand the responsibilities of the student, parents / carers and school staff as outlined above.

Student Signature		Date	
Parent/Carer Signature		Date	

Privacy Notice

The Department of Education and Training is collecting your personal information on this form in order to obtain consent for disclosure of a student's personal information to facilitate registration and use of third party web based software identified on the form. The information will be used and disclosed by authorised school employees for the purposes outlined on the form.

Student personal information collected on this may also be used or disclosed to third parties where authorised or required by law. This information will be stored securely. If you wish to access or correct any of the personal student information on this form or discuss how it has been dealt with, please contact your student's school in the first instance.

We require all of these forms to be signed and returned to process your application.



Communications Applications

NAME OF PROVIDER: SkoolBag

Type of Service: School Communication App, Notifications including newsletters and electronic forms

Website: <https://www.mogproducts.com.au/skoolbag/>

Terms of Use:

<https://www.mogproducts.com.au/skoolbag/policies/>

Privacy Policy:

<https://www.mogproducts.com.au/skoolbag/policies/>

Data Protection Policy:

<https://www.mogproducts.com.au/skoolbag/skoolbag-data-protection-policy/>

Classroom Activities

NAME OF PROVIDER: Accelerated Reader

Type of Service: Literacy activities and exercises including online analysis of Results

Website: <https://auhosted3.renlearn.com.au>

Terms of Use: <https://www.renaissance.com/terms-of-use/>

Privacy Policy: <https://www.renaissance.com/privacy-policy/>

Data Protection Policy:

<https://www.renaissance.com/privacy-policy/>

NAME OF PROVIDER: Education Perfect

Type of Service: Education Perfect is used in Languages Subjects to facilitate activities, tasks and classroom resources.

Website: <https://www.educationperfect.com/>

General Terms of Use:

https://www.educationperfect.com/wp-content/uploads/2019/01/education_perfect_-_terms_of_use_2018-07-26.pdf

Privacy Policy:

https://www.educationperfect.com/wp-content/uploads/2019/01/education_perfect_-_privacy_policy_2018-08-13.pdf

General Information:

https://www.educationperfect.com/wp-content/uploads/2019/01/education_perfect_-_terms_of_use_2018-07-26.pdf

File Storage: Cloud based servers in the USA, NZ, Philippines, Taiwan

NAME OF PROVIDER: Mathletics

Type of Service: Maths Activities and exercises including online data analysis of results

Website: <http://au.mathletics.com/>

Terms of Use: <http://www.3plearning.com/terms/>

Privacy Policy: <http://www.3plearning.com/privacy>

Data Protection Policy:

<http://www.3plearning.com/privacy>

NAME OF PROVIDER: Via Character

Type of Service: Wellbeing Survey to collect data and Profile Reporting to build and determine student strengths

Website:

<https://www.viacharacter.org/character-strengths>

Terms of Use: <https://www.viacharacter.org/terms-of-service>

Privacy Policy: <https://www.viacharacter.org/privacy-policy>

NAME OF PROVIDER: WordFlyers

Type of Service: Literacy activities and exercises including online analysis of Results

Website: <http://wordflyers.com.au>

Terms of Use: <http://www.3plearning.com/terms/>

Privacy Policy: <http://www.3plearning.com/privacy>

Data Protection Policy:

<http://www.3plearning.com/privacy>

NAME OF PROVIDER: Write That Essay

Type of Service: Educational writing tool to improve Literacy. The site consists of writing tasks, literacy activities and reading tasks.

Website: <https://www.writethatessay.org/>

Terms of Use:

<https://www.writethatessay.org/writers-toolbox/terms-and-conditions-privacy-policy/>

Privacy Policy:

<https://www.writethatessay.org/writers-toolbox/terms-and-conditions-privacy-policy/>

Digital Resources

NAME OF PROVIDER: ClickView

Type of Service: ClickView provides streaming media and digital video classroom resources

Website: <https://www.clickview.com.au/>

Terms of Use: <https://www.clickview.com.au/terms-and-conditions/>; <https://www.clickview.com.au/terms-and-conditions/>

Privacy Policy: <https://www.clickview.com.au/privacy-policy/>

NAME OF PROVIDER: EBSCO

Type of Service: Provide a platform to allow students search for research, academic resources across educational institutions across the world

Website: <https://www.ebsco.com/>

Terms of Use: <https://www.ebsco.com/company/privacy-policy>

Privacy Policy:

<https://www.ebsco.com/company/privacy-policy>

NAME OF PROVIDER: Jacaranda Online

Type of Service: Jacaranda Interactive Digital Text Books. learnON connects teachers and students within a class and seamlessly integrates content, resources, interactivities and assessment all in the one place.

Website: <https://www.jacplus.com.au/>

Terms of Use: <https://jacplus.com.au/jsp/general-nav/terms.jsp>

Privacy Policy: https://jacplus.com.au/jsp/general-nav/copyright/privacy_policy.jsp

NAME OF PROVIDER: LearnPath Guides

Type of Service: used provide enhanced features of web searching for educational material across multiple university and academic institutions

Website: <http://eduqueenslandau.libraryreserve.com>

Terms of Use:

<https://company.cdn.overdrive.com/policies/privacy-policy.htm?ga=2.234523742.1705251018.1589345879.486560381.1589345879>

Privacy Policy:

<https://company.cdn.overdrive.com/policies/privacy-policy.htm?ga=2.234523742.1705251018.1589345879.486560381.1589345879>

NAME OF PROVIDER: NelsonNet

Type of Service: Nelson Digital Text Books, create annotations, capture images, record audio and bookmark and link to interactive materials, worksheets, quizzes and more

Website: <https://www.nelsonnet.com.au/>

Terms of Use: <https://www.nelsonnet.com.au/legal/end-user-terms-of-service>

Privacy Policy: <https://cengage.com.au/privacycentre>

NAME OF PROVIDER: Oliver-OPAC

Type of Service: Library Catalogue Resources and Borrowing of Library Resources

Website: <https://corindashs.softlinkhosting.com.au>

Terms of Use:

<https://www.softlinkint.com/data-protection-privacy-policy/>

Privacy Policy:

<https://www.softlinkint.com/data-protection-privacy-policy/>

Data Protection Policy:

<https://www.softlinkint.com/data-protection-privacy-policy/>

NAME OF PROVIDER: Online Library

Type of Service: Provides a common library platform to borrow online e-books for QLD State Schools

Website: <https://www.softlinkint.com/>

Terms of Use:

<https://www.softlinkint.com/data-protection-privacy-policy/>

Privacy Policy:

<https://www.softlinkint.com/data-protection-privacy-policy/>

NAME OF PROVIDER: Oxford University Press

Type of Service: Oxford Digital Text Books is a fully interactive digital version of every Student book with note-taking, highlighting and dictionary support included. Also includes Digital access to additional resources such as videos, interactive modules and worksheets.

Website: <https://www.oup.com.au/>

Terms of Use: <https://www.oup.com.au/legal-notice>

Privacy Policy: <https://global.oup.com/privacy?cc=au>

NAME OF PROVIDER: Pearson

Type of Service: Oxford Digital Text Books is a fully interactive digital version of every Student book with note-taking, highlighting and dictionary support included. Also includes Digital access to additional resources such as videos, interactive modules and worksheets.

Website: <https://www.oup.com.au/>

Terms of Use: <https://pearson.com.au/terms-of-use/>

Privacy Policy: <https://global.oup.com/privacy?cc=au>

NAME OF PROVIDER: ReadCloud

Type of Service: Read cloud is digital text book provider that presents and share digital resources such as text books

Website: <https://readcloud.com>

Terms of Use: <https://readcloud.com/terms>

Privacy Policy:

<https://readcloud.com/privacy> **File Storage:**

AWS (Onshore, based in Australia)

NAME OF PROVIDER: Stile

Type of Service: Stile blends interactive science lessons, science new stories and hands-on investigations thru videos, simulations, Textbooks, workbooks, mark books and assessments

Website: <https://stileeducation.com>

Terms of Use: <https://stileeducation.com/terms>

Privacy Policy: <https://stileeducation.com/privacy>

NAME OF PROVIDER: Turnitin

Type of Service: Plagiarism checking and assignment online hand in collection. Teachers report feedback to student and mark assignments.

Website: <https://www.turnitin.com/>

Terms of Use:

https://help.turnitin.com/Privacy_and_Security/Privacy_and_Security.htm#Acceptable_Use_Policy

Privacy Policy:

https://help.turnitin.com/Privacy_and_Security/Privacy_and_Security.htm#Usage_Policy