



Managing Electronic Devices in School

Rationale

In a world that is increasingly connected, Corinda State High School takes a pro-active approach to ensuring students are taught about the appropriate and safe use of personal technologies through curriculum programs and through our policies and procedures. The focus on personal responsibility around appropriate and safe use of these technologies is considered to be central to embracing our sense of community while at school. At Corinda one of our key values is an orderly learning environment and these procedures have been put in place to reinforce this.

Corinda State High School has a policy of no mobile phones/electronic devices (including headphones). This does not include laptop / tablet computers and these come under the Corinda State High School Acceptable Use Policy. If a parent needs to contact a student during the school day, they are able to contact the office and a message will be forwarded to the student directly. It is understood that students may need a mobile phone before or after school for safety reasons. For this purpose they will be able to use their phone once they are unlocked as they exit the school.

School Expectations:

- All students will be provided with a Yondr pouch to secure their device for the duration of their enrolment.
- The school issued pouch is seen to be part of the school uniform, and students are expected to have their Yondr pouch at school every day.
- This pouch remains the property of the school and students are responsible for maintaining the pouch in workable condition.
- Loss or destruction of the pouch will result in the student being charged for a replacement pouch. The number assigned to the pouch must be kept visible for identification purposes at all times.
- On entry to school all devices are required to be disabled and placed in the Yondr pouch.
- Earphones are not part of the school uniform and are not to be visible. Earphones are not to be stored in pockets or under shirts.
- Students are required to have devices in their Yondr pouch while at school and they are not to be left unsecured (eg in bag racks/unattended).
- Students are required to place smart watches in their Yondr pouch when undertaking assessment.
- Students found accessing smart watches to engage in social media and texting during school time will be required to submit their Yondr pouch to the administration each day.
- Students are encouraged to leave their devices in their pouch with the Administration or in a secure locker during the school day where they can be securely stored. This will reduce the risk of theft and/or loss.
- Students are able to use electronic devices under the strict supervision of a teacher if they are used for educational purposes. Teachers will have access to the de-activation utility to



release devices from the pouch for the lesson. They will be returned to the pouch and secured prior to leaving the classroom.

- Some students with disabilities may have, as part of their Personalised Learning Plan, access to these devices in the classroom to support their education. When accessing the device/s they must respect the rules and conditions discussed when creating the plan.

Procedures – In Class:

First Offence:

- If a student is found using a device without permission or refuses to secure their device in a Yondr pouch, the student will be referred to the Dean, the device will be confiscated and will need to be collected by the parent. This will be recorded as 'refusal to follow a reasonable instruction' on the student's behaviour record. Students will be required to undertake a Home Detention Reflection Tool providing relevant responses to identified stimulus and write out the Policy document and attend an interview with the Dean the following day.

Second Offence:

- The item will be confiscated and the student referred to the Dean and dealt with as above. This will be recorded as a 'repeated refusal to follow a reasonable instruction' on the student's behaviour record. The student will be required to submit their device in the secure pouch to the Dean at the start of each day for the remainder of the school term (minimum 4 week period – if near the end of term).

Repeated Offences:

- Repeated offences will be referred to the administration and will result in a Saturday detention/community service program. This will be recorded as failure to comply with school rules, and repeated failure to follow a reasonable instruction and for behaviour which impacts on the good order and management of the school. Continued repeated refusal and non-compliance with school requirements for Mobile Devices will result in suspension from school and possibly recommendation for exclusion. On return from suspension the student will be required to leave their belongings with the Dean during class for the duration of the school day. They will be expected to collect and return the resources they require for each class during break times. The Principal will personally guarantee the security of their valuables. This will be a requirement for the duration of the school term (minimum 4 week period - if near the end of term).
- Students need to be reminded that a suspension from school means they automatically become ineligible for School Representation.