



Hannah Luke

Vocal Tuition

Registration Form

Parent/Guardian Contact Details

Name

Address

..... Post Code

Mobile

Email

Student Details

Name

. Date of Birth (dd/mm/yyyy)

Year Home Group

Mobile

Email

Musical Background (learning history, exams, competitions, second instrument etc.)

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Are there any medical conditions that the teacher should be aware of?

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Lesson Plan & Fees

(fees are invoiced and payable one term in advance, please indicate one below)

- Weekly individual tuition ½ hour \$25 per lesson
- Weekly small group tuition (2 -3 students per group), ½ hour lesson, \$12.50 per person, per week

See reverse...

What would be your most desirable outcome from these lessons?

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Terms and conditions

This agreement is made between the parent or guardian of the student registering for lessons with Hannah Luke and Hannah Luke herself.

I understand that lessons occur during school hours and I give permission for my child to be absent from his/her normal class while they partake in Hannah Luke tuition. Lessons will occur on the same day each week on a rotating timetable basis, and my child will be partially absent from a different class each week.

I understand that tuition fee is payable in advance and invoiced every term, and that the full payment must be received by the due date indicated on invoice for the lessons to continue. I understand that all fees paid to Hannah Luke are non-refundable.

I understand that the cost of any resources (e.g. books and materials), entry fees (e.g. examination/competition) and concert fees etc., and any extra lessons that occur outside the normal scheduled lesson is in addition to the cost of tuition. I understand I will be consulted of any such costs in advance, and that these costs may be invoiced separately from the tuition fees.

I understand that if my child will be absent from the scheduled lesson for any reason, I must inform Hannah Luke as early as possible in advance. Hannah Luke will endeavour to arrange a make-up lesson before the end of term. Hannah Luke cannot guarantee that make-up lessons will always be granted in this circumstance due to time restrictions and other factors.

I understand that if I do not inform Hannah Luke in advance of an absence, I will forfeit that lesson and no make-up lesson will be arranged.

I understand that in the instance where the teacher will be absent, Hannah Luke will endeavour to arrange a relieving teacher. If Hannah Luke is unable to make such arrangement, I will be notified and Hannah Luke will arrange a makeup lesson before the end of term.

I understand that in the event the scheduled lessons falls on a public holiday or a teachers only day, Hannah Luke will arrange a make-up lesson before the end of term.

I understand that tuition prices, teachers and the terms and conditions are subject to change.

I have read and accept the terms and conditions of Hannah Luke Vocal Tuition

Signed

Date (dd/mm/yyyy)

What to do now

Please send this form back to Ms Claire Noble, Head of Department - The Arts. Hannah will collect it and contact you to arrange invoicing. To ensure lessons start as scheduled, please pay the invoice by the due date.

If you have any further enquiries please refer to the contact details below.

Hannah Luke
Phone 0448404505
Email hannahjoybianca@gmail.com